

Town Clerk
Mrs G Bell

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20 October 2026

Dear Councillor

Selby Town Council,
The Town Hall,
York Street
Selby YO8 4AJ
Tel: 01757 708449
Email:
admin@selbytowncouncil.gov.uk

Town Council Meeting - Monday 26 October 2026

You are hereby summoned to attend the meeting of the Town Council which has been arranged for **MONDAY 26 OCTOBER 2026, at the TOWN HALL, YORK STREET, SELBY.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

To ensure that all matters on this agenda are given due consideration we would ask councillors not to use IT equipment during council meetings for non-meeting activities.

Yours sincerely

G Bell

Clerk to the Council

To: All Town Councillors

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AGENDA

78 PUBLIC QUESTIONS

79 APOLOGIES FOR ABSENCE

To **receive** any apologies for absence.

80 DISCLOSURES OF INTEREST

81 MINUTES OF LAST MEETING

81.1 Council

To **confirm** as a correct record the minutes of the meeting of Council, held on 28 September 2026. (Pages 7 to 14 attached)

81.2 Updates from last meeting

There are no new updates.

81.3 Environment Committee

To **confirm** as a correct record the minutes of the Environment Committee meeting, held on 5 October 2026. (Page 15 to 19 attached)

81.4 Market Working Group

To **receive** the notes from the Market Working Group, held on 15 October 2026. (Page 20 to 29 attached)

RECOMMENDATION TO COUNCIL: That the Market Trading Conditions be approved.

81.5 Finance and Staffing Committee

To **confirm** as a correct record the minutes of the Finance and Staffing Committee meeting, held on 19 October 2026. (Page 30 to 35 attached)

RECOMMENDATION TO COUNCIL THAT:

FS25.2 CORPORATE RISK REPORT

- i. The Corporate Risk Report be approved, and
- ii. The review date be set for 1 year.

FS25.3 FINANCIAL STRATEGY

- i. The Financial Strategy be approved with two minor clerical amendments, and
- ii. The review date set for 1 year.

FS27.3 SECTION 106 AND CIL
S106 Monies are used to install lighting from the Community Centre to Sainsbury's carpark.

82 CORRESPONDENCE RECEIVED

82.1 Selby District Vision

To **receive** a letter from Selby District Vision (Page 36 attached)

82.2 Bondgate Woodland

To **receive** the email regarding tree planting in Bondgate Woodland. (Page 37 to 38 attached)

82.3 Keir Mather

To **receive** the letter from Keir Mathers office. (Page 39 attached)

83 ACCOUNTS

83.1 Payments

To **note** a folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 30 September 2026 are attached for **consideration**. (Pages 40 to 43 attached)

83.2 Balances

The balance at the Unity Bank on 30 September 2026 was £1,195,941.47 the balance at the Lloyds Bank on 30 September 2026 was £10,452.31 and the value of the funds on term deposit are:

- £98,337.65 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12-month term deposit)
- £100,988.50 with Hinkley & Rugby (90-day notice account)
- £93,995.30 (Bid Market Valuation as of 30 September 2026, Mid-Market Valuation £95,475.17) with Churches, Charities and Local Authorities (CCLA) Property Fund. (Page 44 attached)

Payments over £1,500 to be approved

Worknest - £4,871.82 – Health & Safety E-Learning

Celtic Fireworks - £2,596.08 – Final Payment for Fireworks

The following payments for over £1500 have been made by the Clerk using delegated powers since the last meeting

Waterguard - £1,728.00 – Plumbing work at 1811

83.3 Wedding Virement

There was no virement to transfer funds from the Wedding Budget to the Staffing Budget for October 2026.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£251.14
October 2026	£0.00	
Balance		£251.14

84 FLAXLEY ROAD PLAY AREA

To **receive** the complaint from a resident regarding Flaxley Road Play Area. (Page 45 to 49 attached)

85 TRAINING

85.1 Staff Training

The Deputy Clerk attended the Yorkshire Local Councils Association Talking Tables event.

85.2 Councillor Training

There has been no councillor training completed.

86 POLICIES TO BE REVIEWED

To **receive** and **review** the Recording of Meetings Policy. (Pages 50 to 52 attached).

87 TOWN CLERK'S REPORT

To **receive** the Clerk's report. (Page 53 attached)

88 PLANNING CONSULTATION RESPONSES

To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council. (Pages 54 to 56 attached)

89 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 90 to 92)

90 PLAY AREAS

To **receive** the progress report on the Playzone Project. (Page 57 to 74 attached)

91 SALARIES AND OVERTIME

To **approve** the October 2026 Schedule of Salary Payments.

92 SUPPORT FOR REFUGEES IN OUR COMMUNITY

To **consider** ways of welcoming and supporting refugees in our community.

93 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 30 November 2026

Monday 7 December 2026

Monday 21 December 2026

Monday 11 January 2026

Monday 25 January 2026

Council

Land & Property Committee

Special Council Budget Meeting

Environment Committee

Council