MINUTES OF THE PROCEEDINGS OF THE MEETING OF SELBY TOWN COUNCIL HELD MONDAY 18 MAY 2026 AT THE TOWN HALL, YORK STREET, SELBY

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PRESENT: Cllrs M Dyson, T Beharrell, I Lawton, S Shaw-Wright, F Matthews, M Davis, C Laskey, S Andrew, R Harrison, J Proud, A Stephenson, C Middlebrook and M Lawton

14 PUBLIC QUESTIONS

There were no public questions.

15 APOLOGIES FOR ABSENCE

Cllrs K Franks, H Davis, K Arthur and R Pope.

16 DISCLOSURES OF INTEREST

There were no disclosures of interest.

17 MINUTES OF LAST MEETING

17.1 Council

The minutes of the meeting of Council, held on 27 April 2026 were considered.

The date of the meeting was incorrect and has been amended.

RESOLVED: That the minutes of the meeting of Council, held on 27 April 2026 be approved as a correct record, subject to the abovementioned amendment.

17.2 Updates from last meeting

Traffic Camera on Gowthorpe

Awaiting a response.

Congestion outside schools

Awaiting a response.

Market Place

Meeting planned for 19 May at 10am.

The Clerk reported that the date of the meeting has now been rearranged by North Yorkshire Council to 4 June at 10am.

RESOLVED: That the updates be noted.

17.3 Finance and Staffing

The minutes of the Finance and Staffing Committee meeting, held on 11 May 2026 were considered.

RESOLVED THAT:

i. The minutes of the Finance and Staffing Committee meeting, held on 11 May 2026 be approved as a correct record, and
ii. The following resolutions be approved.

FS53 i. The Internal Audit be noted,
ii. Assertions 1 to 8 had been met,
iii. Assertion 9 was not applicable,
iv. Assertion 10 had not been met,
v. The Annual Governance Annual Return be approved, and
vi. The Clerk obtains three quotes for a new website.

FS54 The funds be re-invested In the Unity Trust 12-month Term Deposit Account upon maturity.

FS56 i. The Maternity, Adoption, Shared Parental and Paternity Policy and Procedure go to Staff Consultation,
ii. The Maternity, Adoption, Shared Parental and Paternity Policy and Procedure be adopted and principles applied, and
iii. Once approved the review date be set for 1 year

18 CORRESPONDENCE RECEIVED

There has been no correspondence received.

19 ACCOUNTS

19.1 Payments

A folder containing all payments made since the last Town Council meeting was presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 30 April 2026 were considered.

It was noted that the direct debit to AA is new and will be added to the list of direct debits. This payment is for the annual breakdown cover for the van, this had previously been paid for by card.

19.2 Balances

The balance at the Unity Bank on 30 April 2026 was £1,156,490.97, the balance at the Lloyds Bank on 30 April 2026 was £10,392.57 and the value of the funds on term deposit are:

- £88,434.05 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12 month term deposit)
- £100,988.50 with Hinkley & Rugby (90 day notice account)

- £95,173.85 (Bid Market Valuation as of 30 April 2026, Mid-Market Valuation £96,672.25) with Churches, Charities and Local Authorities (CCLA) Property Fund.

Payments over £1,500
Rhodar - £5,082.00 – Town Hall Compartment Survey and Fire Door Survey
Rhodar - £2,640.00 – 1811 Compartment Survey and Fire Door Survey

Payments over £1,500 – added at the meeting
24 Networks - £4,372.80 – Installation of fire alarms at Town Hall
Create TVT - £4,959.00 – Design, Print and Distribution of Newsletter

RESOLVED THAT:

i. **The list of payments between 1 – 30 April 2026 in the sum of £68,765.58, the credit card payments made between the 1 – 30 April 2026 in the sum of £3,213.66 and the list of petty cash payments made between 1 – 30 April 2026 in the sum of £95.00 be approved,**
ii. **The balance at the Unity Trust Bank, Lloyds Bank and funds on long term deposit be noted, and**
iii. **The abovementioned payments over £1,500 be approved.**

19.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for May 2026.

Virements – Wedding Budget £500		
Details 2025/26	**Cost £**	**Balance against Budget**
Balance b/fwd.		£500.00
May 2026	£0.00	
Balance		£500.00

RESOLVED: That the update be noted.

20 TRAINING

20.1 Staff Training

It was noted that the Clerk has attended training on Data Protection, Procurement and Planning Reform.

20.2 Councillor Training

It was noted that no councillor training has been attended.

RESOLVED: That the update be noted.

21 POLICIES TO BE REVIEWED

There are no policies to review.

22 TOWN CLERK'S REPORT

The Clerk's report was received.

RESOLVED: That the update be noted.

23 PLANNING CONSULTATION RESPONSES

23.1 Planning Consultations

The report on Planning Consultations dealt with under delegated authority since the last meeting of Council was received.

RESOLVED: That the update be noted.

23.2 Planning Applications

The following planning application was received and a response considered: Erection of 8 apartments with associated works and infrastructure, Land Off Shipyard Road Selby
ZG2025/0717/FUL | Erection of 8 apartments with associated works and infrastructure | Land Off Shipyard Road Selby

RESOLVED: That the Clerk responds with the same concerns that were raised in October 2025 as these have not been addressed in this revised application.

24 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 25 to 28)

25 SALARIES AND OVERTIME

The May 2026 Schedule of Salary Payments were approved.

RESOLVED: That the May 2026 Schedule of Salary Payments in the sum of £23,728.84 be approved.

26 GRANT APPLICATION

The grant application from Selby Womblers was considered.
The scores were as follows: Quality and Rigour – 4, Community Benefit – 4, Planning – 4 and Budget – 4. The total score of 16 for the application qualifies the grant being awarded for the full amount of £512.00.

RESOLVED: Selby Womblers are informed of the decision of Council with the grant being provided under Section 137 of the LGA 1972.

27 SUPPORT FOR REFUGEES IN OUR COMMUNITY

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

28 STAFFING REPORT

The Clerks report was received.
Council agreed to recruit an Administrative Support for 20 hrs per week on a twelve-month fixed-term contract.

RESOLVED: That the Clerk advertises and appoints a member of staff as Administrative Support for 20 hrs per week on a twelve-month fixed-term contract.

29 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 1 June 2026	**Land & Property Committee**
Monday 29 June 2026	**Council**
Monday 6 July 2026	**Environment Committee**
Monday 20 July 2026	**Finance & Staffing Committee**
Monday 27 July 2026	**Council**