

Town Clerk
Mrs G Bell

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22 September 2026

Dear Councillor

Selby Town Council,
The Town Hall,
York Street
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admin@selbytowncouncil.gov.uk

Town Council Meeting - Monday 28 September 2026

You are hereby summoned to attend the meeting of the Town Council which has been arranged for **MONDAY 28 SEPTEMBER 2026, at the TOWN HALL, YORK STREET, SELBY.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

To ensure that all matters on this agenda are given due consideration we would ask councillors not to use IT equipment during council meetings for non-meeting activities.

Yours sincerely

G Bell

Clerk to the Council

To: All Town Councillors

Contents

61	PUBLIC QUESTIONS.....	3
62	APOLOGIES FOR ABSENCE	3
63	DISCLOSURES OF INTEREST.....	3
64	MINUTES OF LAST MEETING.....	3
64.1	Council	3
64.2	Updates from last meeting	3
64.3	Land and Property Committee	3
65	CORRESPONDENCE RECEIVED	5
66	ACCOUNTS	5
66.1	Payments	5
66.2	Balances.....	5
66.3	Notice of Conclusion of Accounts	5
66.4	Wedding Virement.....	6
67	TRAINING	6
67.1	Staff Training	6
67.2	Councillor Training.....	6
68	POLICIES TO BE REVIEWED.....	6
69	TOWN CLERK'S REPORT	6
70	NORTH YORKSHIRE LOCAL PLAN	6
71	PLANNING CONSULTATION RESPONSES.....	6
72	PRIVATE SESSION.....	6
73	SALARIES AND OVERTIME	7
74	STAFF UPDATE.....	7
75	PLAY AREAS	7
76	SUPPORT FOR REFUGEES IN OUR COMMUNITY	7
77	CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS.....	7

AGENDA

61 PUBLIC QUESTIONS

62 APOLOGIES FOR ABSENCE

To **receive** any apologies for absence.

63 DISCLOSURES OF INTEREST

64 MINUTES OF LAST MEETING

64.1 Council

To **confirm** as a correct record the minutes of the meeting of Council, held on 27 July 2026. (Pages 8 to 15 attached)

64.2 Updates from last meeting

Cycle Path

Council requested that the Clerk obtains more information regarding the route of the cycle path, and if it is the section that is currently a cycle path.

North Yorkshire Council have confirmed that it is a section that runs along the side of the A63 currently has no legal cycle rights.

Selby Station Gateway

To **receive** the September update. (Page 16 to 22 attached)

64.3 Land and Property Committee

To **confirm** as a correct record the minutes of the Land and Property Committee meeting, held on 7 September 2026. (Page 23 to 32 attached)

RECOMMENDATION TO COUNCIL THAT:

LP44 PYMBLES ALLOTMENT ENTRY GATE

- i. **Quotation 2, from Flintons Landscape Gardening Ltd at a cost of £670 ex VAT was approved, and**
- ii. **The funds be taken from the Allotment Development EMR**

LP45 PYMBLES FENCE - ROADSIDE

- i. **Quotation 1, from Flintons Landscaping Gardening Ltd at a cost of £930 ex VAT was approved, and**
- ii. **The funds be taken from the Allotment Development EMR**

LP46 PYMBLES FENCE – TO REAR OF PLOT 20A AND 20B

- i. Quotation 2, from Flintons Landscaping Gardening Ltd at a cost of £1,620 ex VAT was approved, and
- ii. The funds be taken from the Allotment Development EMR

LP47 FARM FIELD SURVEY

- i. To step outside Financial Regulations, and
- ii. To approve a Tier 2 (Stage 2) Groundwater Risk Assessment is carried out by CDS Group at a cost of £2,080 ex VAT

LP48 TOWN HALL AND 1811 FIRE RISK ASSESSMENTS WORKS

- i. To step outside Financial Regulations,
- ii. To approve the Fire Stopping Works, for the 1811 building, quotation from Rhodar at a cost of £5,227.66 ex VAT,
- iii. To approve the full fire door replacement, for the 1811 building, as per the quotation from Rhodar at a cost of £29,293.31 ex VAT,
- iv. The above costs for items ii and iii to be taken from the 1811 EMR,
- v. To approve the Fire Stopping Works, for the Town Hall, quotation from Rhodar at a cost of £17,561.19 ex VAT,
- vi. To approve the full fire door replacement, for the Town Hall, as per the quotation from Rhodar at a cost of £33,633.75 ex VAT,
- vii. To approve the Fire Protection in the staircase at the Town Hall as per the quotation from Rhodar at a cost of 2,550 ex VAT, and
- viii. The above costs for v, vi and vi to be taken from the Assets Replacement EMR.

LP49 STONEBRIDGE DYKE CLEARANCE

- i. The works to be completed by Internal Drainage Board (IDB) at a cost of £848.80 ex VAT, and
- ii. The costs to be taken from the Allotment Development EMR.

LP50 PLAY AREAS

Council agree, in principle, to further explore the proposal from North Yorkshire Sport and consider its potential implications and feasibility. – To be discussed in private session.

LP51 MARKETS

- i. That the interim arrangements remain in place pending further consideration by the Market Working Group at its next meeting, and
- ii. That unauthorised traders' vehicles should not be permitted to remain within the Market Place during market trading periods.

65 CORRESPONDENCE RECEIVED

Road Safety – Letter from Keir Mather

To **receive** the letter from Keir Mather regarding road safety. (Page 33 attached)

66 ACCOUNTS

66.1 Payments

To **note** a folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 30 July 2026 and 1 – 31 August 2026 are attached for **consideration**. (Pages 34 to 41 attached)

66.2 Balances

The balance at the Unity Bank on 31 August 2026 was £878,339.80 the balance at the Lloyds Bank on 31 August 2026 was £10,460.57 and the value of the funds on term deposit are:

- £97,861.56 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12-month term deposit)
- £100,988.50 with Hinkley & Rugby (90-day notice account)
- £94,167.09 (Bid Market Valuation as of 31 August 2026, Mid-Market Valuation £95,649.68) with Churches, Charities and Local Authorities (CCLA) Property Fund. (Page 42 attached)

Payments over £1,500 to be approved

There are no payments to be approved.

The following payments for over £1500 have been made by the Clerk using delegated powers since the last meeting

Ebor Construction - £10,721.40 – 25% deposit for steel frame and cladding

Had IT Group - £8,148.60 – Laptops including set up.

66.3 Notice of Conclusion of Accounts

To **receive** and **consider** the External Auditor's report. (Page 43 attached).

66.4 Wedding Virement

There was no virement to transfer funds from the Wedding Budget to the Staffing Budget for August and September 2026.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£251.14
August 2026	£0.00	
September 2026	£0.00	
Balance		£251.14

67 TRAINING

67.1 Staff Training

There has been no staff training completed.

67.2 Councillor Training

There has been no councillor training completed.

68 POLICIES TO BE REVIEWED

There are no policies to be reviewed.

69 TOWN CLERK'S REPORT

To **receive** the Clerk's report. (Page 44 attached)

70 NORTH YORKSHIRE LOCAL PLAN

To **receive** the report regarding the North Yorkshire Local Plan. (Pages 45 to 46 attached)

71 PLANNING CONSULTATION RESPONSES

71.1 To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council. (Pages 47 to 50 attached)

71.2 To **receive** and **consider** a response to planning application
26/04053/LB Listed building consent for a new commercial shop frontage, conversion of an existing 3 bedroom first and second floor apartment into 2 x 1 bedroom self-contained apartments, a rear staircase first floor extension, an extended roof line rear extension and the conversion of 2 rear barns into 2 x 2 bedroom dwellings
Queens Vaults, 46 Ousegate, Selby, North Yorkshire, YO8 4NH (Page 51 attached)

72 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.

(Items 73 to 76)

73 SALARIES AND OVERTIME

To **approve** the August and September 2026 Schedule of Salary Payments.

74 STAFF UPDATE

To **note** that the Clerk has submitted her resignation and will take early retirement with effect from 31 March 2027. Recruitment for her replacement is expected to be completed by the end of November 2026, with the successful candidate scheduled to commence in post on 1 March 2027 to facilitate a period of handover.

75 PLAY AREAS

To **receive** the proposal from North Yorkshire Sport and **consider** its potential implications and feasibility. (Page 52 to 58 attached)

76 SUPPORT FOR REFUGEES IN OUR COMMUNITY

To **consider** ways of welcoming and supporting refugees in our community.

77 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 5 October

Monday 19 October

Monday 26 October

Monday 30 November 2026

Monday 7 December 2026

Environment Committee

Finance & Staffing Committee

Council

Council

Land & Property Committee