

Town Clerk
Mrs G Bell

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23 June 2026

Dear Councillor

Selby Town Council,
The Town Hall,
York Street
Selby YO8 4AJ
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admin@selbytowncouncil.gov.uk

Town Council Meeting - Monday 29 June 2026

You are hereby summoned to attend the meeting of the Town Council which has been arranged for **MONDAY 29 JUNE 2026, at the TOWN HALL, YORK STREET, SELBY.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

To ensure that all matters on this agenda are given due consideration we would ask councillors not to use IT equipment during council meetings for non-meeting activities.

Yours sincerely

G Bell

Clerk to the Council

To: All Town Councillors

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AGENDA

30 PUBLIC QUESTIONS

31 APOLOGIES FOR ABSENCE

To **receive** any apologies for absence.

32 DISCLOSURES OF INTEREST

33 MINUTES OF LAST MEETING

33.1 Annual Council

To **confirm** as a correct record the minutes of the Annual meeting of Council, held on 18 May 2026. (Pages 8 to 11 attached)

33.2 Council

To **confirm** as a correct record the minutes of the meeting of Council, held on 18 May 2026. (Pages 12 to 17 attached)

33.3 Updates from last meeting

Traffic Camera on Gowthorpe

The public open space CCTV cameras do not undertake a traffic enforcement function. These cameras are not located on the traffic lights.

Colleagues in the Council's Highways Department do utilise other CCTV equipment, this will be to assist with traffic management rather than for enforcement purposes.

All incidents that you outline below need to be reported to the police. (There are repeat occasions of cars going through on red lights while the pedestrians are crossing, and they are concerned about public safety)

If we are asked to provide evidence for a specific incident, we will provide to the relevant agency to assist with any investigation.

Congestion outside schools

Emailed 16/06 to follow up. No response received.

Market Place

Cllr M Davis, F Matthews, S Shaw-Wright and the Markets & Events Manager met with a representative of the Market Place regeneration project on Thursday 4 May. Discussions about the removable bollards are ongoing.

Recording of meetings

To **receive** the response from the Government regarding the recording of meetings policy. (Pages 18 to 19 attached)

33.4 Land and Property

To **confirm** as a correct record the minutes of the Land and Property meeting, held on 1 June 2026. (Page 20 to 28 attached)

RECOMMENDATION TO COUNCIL THAT:

LP12.1 HEBREDIAN ISLES

- i. The quotation for £11,348 + VAT be approved, and**
- ii. CIL monies be used to fund the project.**

LP20 1811 WINDOW BLINDS

- i. To step outside of Financial Regulations,**
- ii. The quotation from Abbey Blinds of £2,065.45 + VAT be approved, and**
- iii. The cost be taken from the 1811 EMR**

LP22 FARM FIELD SURVEY

- i. To step outside Financial Regulations, and**
- ii. To approve a site Investigation is carried out at a cost of £3,247.50 + VAT**

LP23 OFFICE LAPTOPS

- i. 7no. laptops, 3no.docking stations, 1no monitor, 1no remote keyboard and 1no remote mouse be purchased at a cost of £6,070.37 + VAT,**
- ii. Had-It be approved to set-up the laptops at a cost of £720 + VAT, and**
- iii. The cost be taken from the Asset Replacement EMR**

33.4.1 Updates following the Land & Property Meeting.

Members are advised that the works to improve the paths surrounding the Mining Memorial have now been completed at a total cost of £5,000 plus VAT.

Applications for North Yorkshire Council (NYC) Locality Funding have been submitted by Councillors Shaw-Wright and Proud in the sum of £2,500 each. Subject to approval of these applications, the full cost of the works will be met through this funding, resulting in no financial liability to the Council.

34 CORRESPONDENCE RECEIVED

Streetlighting

To **receive** the request for streetlighting from Keir Mathers office. (Page 29 attached)

Bicycle Racks

To **receive** the request for bicycle racks from North Yorkshire Place Development executive. (Pages 30 to 31 attached)

35 ACCOUNTS

35.1 Payments

To **note** a folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 May 2026 are attached for **consideration**. (Pages 32 to 35 attached)

35.2 Balances

The balance at the Unity Bank on 31 May 2026 was £1,047,392.89 the balance at the Lloyds Bank on 31 May 2026 was £10,388.32 and the value of the funds on term deposit are:

- £94,015.23 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12 month term deposit)
- £100,988.50 with Hinkley & Rugby (90 day notice account)
- £94,500.53 (Bid Market Valuation as of 31 May 2026, Mid-Market Valuation £95,988.35) with Churches, Charities and Local Authorities (CCLA) Property Fund. (Page 36 attached)

Payments over £1,500 to be approved

Flintons Landscape Gardening - £8,358.00 – Deposit for fence on recreation field to cover a portion of materials.

AR Entertainments - £2,700.00 – Climbing Wall and Inflatables.

Architek Design & Planning - £8,000.00 – Survey & Feasibility study at Town Hall

Lindley Crane & Plant Hire - £2,400.00 – JCB for Westbourne Allotment clearance.

Cole Transport Services - £1,600.00 – Rides at Funday

Camel Event Production - £6,852.00 – Stage for Funday
Empire Group - £4,983.46 – Security for Funday

The following payments for over £1,500 have been made by the Clerk using delegated powers since the last meeting

Silica Lodge Garden Centre - £3,307.70 – 50% of quote for hanging baskets and planters

24 Networks & Security Ltd - £3,376.80 – 1811 Fire Alarm Additions

Marcus Taperell Tree Surgery - £1,920.00 – Work at Pymble Allotments

35.3 Wedding Virement

To **note** the virement to transfer funds from the Wedding Budget to the Staffing Budget for June 2026.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
June 2026	£248.86	
Balance		£251.14

36 TRAINING

36.1 Staff Training

To **note** that no staff training has been completed.

36.2 Councillor Training

To **note** that no councillor training has been attended.

37 POLICIES TO BE REVIEWED

37.1 Complaints Policy

To **receive** and **consider** the Complaints Policy, and to set a review date. The Clerk has not suggested any amendments. (Pages 37 to 44 attached).

37.2 Councillors Code of Conduct

To **receive** and **consider** the Councillors Code of Conduct, and to set a review date. The Clerk has not suggested any amendments. (Pages 45 to 61 attached).

38 TOWN CLERK'S REPORT

To **receive** the Clerk's report. (Pages 62 to 63 attached)

39 PLANNING CONSULTATION RESPONSES

To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council. (Pages 64 to 65 attached)

40 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 41 to 43)

41 SALARIES AND OVERTIME

To **approve** the June 2026 Schedule of Salary Payments.

42 SUPPORT FOR REFUGEES IN OUR COMMUNITY

To **consider** ways of welcoming and supporting refugees in our community.

43 PYMBLE ALLOTMENT

To **receive** and **consider** the report from the Administration Officer. (Page 66 to 69 attached)

44 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 6 July 2026	Environment Committee
Monday 20 July 2026	Finance & Staffing Committee
Monday 27 July 2026	Council
Monday 7 September 2026	Land & Property
Wednesday 9 September	Market Working Group
Monday 14 September	Town Hall Management Committee
Monday 21 September	Health, Safety & Welfare Working Group
Monday 28 September	Council