



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF SELBY
TOWN COUNCIL HELD MONDAY 23 FEBRUARY 2026 AT THE
TOWN HALL, YORK STREET, SELBY**

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PRESENT : Cllr S Andrew, C Laskey, M Davis, F Matthews, K Franks, R Harrison, T Beharrell, M Dyson, J Proud and A Stephenson

141 PUBLIC QUESTIONS

There were no public questions.

142 APOLOGIES FOR ABSENCE

Cllr M Lawton, S Shaw-Wright, R Pope, W Nichols, K Arthur and H Davis.

143 DISCLOSURES OF INTEREST

Cllr F Matthews declared an interest in agenda item 144.

144 NORTH YORKSHIRE MAJOR PROJECTS TEAM

An update on the TCF project from the Economic & Regeneration Project Manager was received.

A presentation was received on the progress of the Selby Station Gateway project. Once the start date has been confirmed the project manager will notify the Clerk.

The chair thanked the project manager for attending the meeting and providing the update.

RESOLVED: That the update be noted.

145 MINUTES OF LAST MEETING

145.1 Council

The minutes of the meeting of Council, held on 27 January 2026 were considered.

RESOLVED: That the minutes of the meeting of Council, held on 27 January 2026 be approved as a correct record.

145.2 Updates from last meeting

The Deputy Clerk updated that responses had been received from the following:

Vehicle Activated Signs on Leeds Road

The resident responded expressing their dissatisfaction with the response that was received.

School Congestion

A response from the Senior Democratic Services Officer at North Yorkshire Council was received. The request for Highways and Police to work together to resolved dangerous parking at schools has been passed to the Chair and Vice Chair of the Selby and Ainsty Area Committee.

RESOLVED: That the updates be noted.

145.3 Finance and Staffing Committee

The minutes of the Finance and Staffing Committee, held on 16 February 2026 were considered.

It was noted that resolution FS44.2 would be reviewed in three months at the Finance and Staffing Committee Meeting.

The Clerk reported on resolution FS46 that to install glazed lanterns it would be an additional £110 per asset. Council agreed to pay the additional cost and install glazed lanterns.

RESOLVED THAT:

- i. The minutes of the Finance and Staffing Committee meeting, held on 16 February 2026 be approved as a correct record,**
- ii. That the resolution FS44.2 would be reviewed in three months,**
- iii. The Clerk notifies North Yorkshire Streetlighting to replace the lanterns and to use glazed panels, and**
- iv. The following recommendations be approved.**

RECOMMENDATION TO COUNCIL:

FS38.2 Dignity at Work Policy

- i. The Dignity at Work Policy be approved with no changes, and**
- ii. The review date be set for 3 years**

FS44.2 Staff Report

- i. The Clerks hours be reduced to 32hrs a week starting 1 April 2026, and**
- ii. The Deputy Clerks hours be increased to 35hrs a week starting 1 April 2026.**

FS46 STREETLIGHTING

- i. The full replacement of the following lanterns in Abbey Place, LP22A, LP26B, LP25B, LP24B, LP27B and LP28B and 1no. corner bracket at a cost of £5,571.54 + VAT, amended to £6,231.54 + VAT at Full Council to include glazed panels, and**
- ii. The cost be taken from EMR Efficiency Fund.**

146 CORRESPONDENCE RECEIVED.

There has been no correspondence received.

147 ACCOUNTS

147.1 Payments

A folder containing all payments made since the last Town Council meeting was presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 January 2026 were considered.

It was noted that there have been billing issues with SSE which is under investigation by Utility Aid. Two payments on the 8 January were for the same meter and this account is currently showing in credit.

It was noted that the refund on 20 January 2026 to JT Electrical was a refund of the deposit paid to the electrician for the cemetery storage electrical works.

RESOLVED THAT:

- i. The list of payments between 1 – 31 January 2026 in the sum of £69,994.20, the credit card payments made between 1 – 31 January 2026 in the sum of £1,421.18 and the list of petty cash payments made between 1 – 31 January 2026 in the sum of £76.44 be approved, and**
- ii. The updates be noted.**

147.2 Balances

The balance at the Unity Bank on 31 January 2026 was £894,936.36, the balance at the Lloyds Bank on 31 January 2026 was £10,774.22 and the value of the funds on term deposit are:

- £87,980.29 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12 month term deposit)
- £100,988.50 with Hinkley & Rugby (90 day notice account)
- £95,776.60 (Bid Market Valuation as of 31 January 2026, Mid-Market Valuation £97,284.49) with Churches, Charities and Local Authorities (CCLA) Property Fund.

The Clerk reported an error on the Hinkley and Rugby balance. Interest has been added and the balance has increased to £100,988.50.

RESOLVED: That the balance at the Unity Trust Bank, Lloyds Bank and funds on long term deposit be noted, subject to the abovementioned balance amendment.

147.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for February 2026.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
February 2026	£0.00	
Balance		£500.00

RESOLVED: That the update be noted.

148 TRAINING

148.1 Staff Training

It was noted that the deputy clerk attended a website accessibility webinar and a public rights of way webinar.

A member of council requested that following any training a report is shared with council to provide an overview.

148.2 Councillor Training

It was noted that there has been no councillor training completed.

RESOLVED THAT:

- i. **The update be noted, and**
- ii. **That following any completed training that a report is produced and presented to council.**

149 POLICIES TO BE REVIEWED

It was noted that there are no policies due to be reviewed.

RESOLVED: That the update be noted.

150 TOWN CLERK'S REPORT

The Clerk's report was received.

The Clerk advised council that the war graves in the cemetery are maintained by the war graves commission. Following a recent audit of the site they identified that they needed to carry out some work that needs to be done to bring the site in line with their specification.

RESOLVED THAT:

- i. **The report be received, and**
- ii. **The update noted.**

151 PLANNING CONSULTATION RESPONSES

151.1 Planning Consultations

The report on Planning Consultations dealt with under delegated authority since the last meeting of Council was received.

RESOLVED: That the report be noted.

152 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 153 to 154).

153 SALARIES AND OVERTIME

The February 2026 Schedule of Salary Payments were approved.

RESOLVED: That the February 2026 Schedule of Salary Payments in the sum of £22,079.27 be approved.

154 SUPPORT FOR REFUGEES IN OUR COMMUNITY

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

155 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

The Draft Schedule of Meetings 2026/27 was considered.

The Clerk advised council that the Food and Drink Festival and Oktoberfest have been cancelled. The Farmers Market will still take place on these dates.

RESOLVED: That the Draft Schedule of Meetings 2026/27 be approved.

Monday 9 March 2026

Town Hall Management Committee

Monday 16 March 2026

Land & Property Committee

Monday 23 March 2026

Environment Committee

Monday 30 March 2026

Council

Monday 13 April 2026

Grants Meeting

Monday 27 April 2026

Council

Monday 11 May 2026

Finance & Staffing Committee

Wednesday 13 May 2026

Ann. Town Meet. & Grants Present.

Monday 18 May 2026

Annual Council and Council