

**Town Clerk
Mrs G Bell**

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10 March 2026

Dear Councillor

Land and Property Committee

You are hereby summoned to attend the meeting of Land and Property Committee which has been arranged for **MONDAY 16 MARCH 2026 at 7.00pm** at the Town Hall, York Street, Selby.

Yours sincerely

G Bell

Gill Bell
Town Clerk

To Councillors: J Proud, S. Shaw-Wright, M Davis, F Matthews, R Harrison, S Andrew, K Franks, M Dyson and I Lawton

All Councillors for information.

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AGENDA

LP53 **APOLOGIES FOR ABSENCE**

LP54 **DISCLOSURE OF INTERESTS**

LP55 **MINUTES**

LP55.1 To receive the minutes of a meeting of the Land and Property Committee held on 1 September 2025. These minutes have previously been ratified at Council on 29 September 2025. (Pages 9 to 16 attached)

LP55.2 Updates from the last meeting
 Foodbank lease – the solicitors have been given instruction to renew the lease as previous but with an agreed increase in rent of £200 per year.

LP56 **COUNCIL POLICIES**

LP56.1 Policy Review Table
 To **receive** the Policy Review Table. (Page 17 attached)

LP56.2 Asset Management & Disposal Policy
 To **receive** and **consider** the Asset Management & Disposal Policy. The Clerk has not suggested any amendments. (Pages 18 to 20)

LP56.3 No Smoking and E Cigarette Policy
 To **receive** and **consider** the No Smoking and E Cigarette Policy. The Clerk has not suggested any amendments. (Pages 21 to 22)

LP57 **ALLOTMENTS**

LP57.1 Current Waiting List
To **note** that there are seven names on the current waiting lists. Four are waiting for Stonebridge where there are currently no plots available and two are for Pymble. The allotment manager is currently trying to contact the two residents on the Pymble waiting list.

LP57.2 Current Status of Allotments
To **receive** the current status of all allotment sites. (Pages 23 to 27 attached)

LP58 **CEMETERY**

LP58.1 Farm Field
To **note** that the Clerk and Facilities Manager are working on a development plan to present at a later meeting.

LP58.2 Cemetery Paths
To **note** that additional bulbs have been planted along the Jubilee path.

LP58.3 Sunken Graves
To **note** the topping up process has been completed.

LP58.4 Cemetery Trees
To **note** that the scheduled tree survey has been completed and phase one works identified have been scheduled. The cost of these works are £1440.00 plus VAT.

LP58.5 Peace Garden
To **note** that the wildflower preparation work was postponed due to the ground being waterlogged.

LP58.6 Rat Barrow
To **receive** and **consider** the Facilities Manager's report. (Pages 28 to 31)

LP58.7 Cemetery Service Charges
To **consider** the fee for the renewal of grave ownership when the exclusive right of burial has expired.

LP59 **PLAY AREAS**

LP59.1 Barwic Parade

To **note** that a broken bench has been replaced with a refurbished one from the cemetery and the dragon swing rope hangers all need to be replaced.

LP59.2 Flaxley Road
To **note** that the dragon swing rope hangers all need to be replaced.

LP59.3 Wistow Road
No updates to report.

LP60 1811 BUILDING

LP60.1 Fire Risk Assessment Report
To receive the updated Fire Risk Assessment Actions Report. This report has been compiled following the visit from the Fire Risk Assessor. (Page 32 attached)

LP60.2 Compartmentation Survey
This item is to be considered in Private Session at Item LP72.

LP61 TOWN HALL

LP61.1 Fire Risk Assessment Report
To receive the updated Fire Risk Assessment Actions Report. This report has been compiled following the visit from the Fire Risk Assessor. (Page 33 attached)

LP61.2 Compartmentation Survey
This item is to be considered in Private Session at item LP73.

LP62 CEMETERY CHAPELS

LP62.1 Chapels
No updates to report.

LP62.2 Storage
This item is to be considered in Private Session at Item LP71.

LP62.2.1 Storage Costs
The Clerk has provided the costs incurred to date. (Page 34 attached)

LP63 BONDGATE COMMUNITY WOODLAND

LP63.1 Tree thinning works
To **note** Groundwork has completed the tree thinning works.

LP63.2 Hebridean Isles

To **note** that the plan and quotation for the installation of the nameplate has not yet been received.

LP64 SCHEDULED WORKS

To note that the Facilities Manager has provided a plan of current scheduled works. (Page 35 attached)

LP65 CEMETERY LODGE

To **note** the guttering has been cleared.

LP66 LONGMANN HILLS FARMHOUSE

To **note** that the guttering has been cleared.

LP67 ASSET REGISTER

To **receive** the Asset Register. (Pages 36 to 39 attached)

LP68 STREETLIGHTING

To **note** the Clerk requested a current report of all the Town Council's streetlights on the 22 July, this is still awaited.

LP69 TOWN COUNCIL ACTION PLAN

To **consider** the updates on the current projects and proposals: -

Provision of Allotments / Allotment standardisation – update at item LP57

Maintain / improve the cemetery grounds – update at item LP58

Develop area for Peace Garden – update at item LP58.5

Chapel restoration – update at item LP63.1

Build new workshop / storage facility – update at item LP62.1

Complete Jubilee Path – planting – 1st stage completed – further planting in the spring.

Cemetery Tree Maintenance Plan – update at item LP58.4

Installation of Cemetery Path in ext. G & H – to be considered in item LP77

Maintenance of Play Areas – update at item LP59

Maintenance of Town Hall – update at item LP61

Replacement of Town Hall heating system – Not yet considered

Maintenance of the 1811 Building – update at item LP60

Replacement of all remaining street lights with LED – LP68

Review policies and procedures – update at item LP56

LP70 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the

meeting for the discussion of the following exempt business (LP71 to LP79)

LP71 CEMETERY STORAGE

To **receive** and **consider** a quotation for the cemetery storage structural engineering information. This information issued will meet Building Regulation Approval, and will be used as the specification for the cemetery storage tender. (Pages 40 to 41 attached)

LP72 FIRE LINE REMEDIAL WORKS – 1811 AND TOWN HALL

To **receive** and **consider** the report regarding the cost of works following the Fire Line Report. (Page 42 to 43 attached)

LP73 1811 COMPARTMENTATION SURVEY

To **receive** and **consider** a quotation for a compartmentation survey. (Pages 44 to 50 attached)

LP74 TOWN HALL COMPARTMENTATION SURVEY

To **receive** and **consider** a quotation for a compartmentation survey. (Pages 51 to 57)

LP75 PORTHOLME ROAD FENCE

To **receive** and **consider** the quotations to install a fence along the Portholme Road field. (Page 58 attached)

LP76 SELBY IN BLOOM

To **receive** and **consider** the Selby in Bloom 2026 quotations. (Pages 59 to 63 attached)

LP77 CEMETERY RAFTING

To **receive** and **consider** the quotations for the cemetery development extensions G and H. (Page 64 attached)

LP78 DATE OF FUTURE MEETINGS

Monday 23 March 2026

Monday 23 March 2026

Monday 30 March 2026

Monday 13 April 2026

Monday 27 April 2026

Monday 11 May 2026

Wednesday 13 May 2026

Monday 18 May 2026

Markets Working Group

Environment Committee

Council

Special Council Grants Meeting

Council

Finance & Staffing Committee

Annual Towns Meeting

Annual Council and Council Meeting

Monday 1 June 2026

Land & Property Committee