



**MINUTES OF THE LAND AND PROPERTY COMMITTEE HELD ON  
MONDAY 2 SEPTEMBER 2024 AT THE TOWN HALL, YORK  
STREET, SELBY**

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**PRESENT: Cllrs. M Davis, F Matthews, M Dyson, S. Shaw-Wright, J Proud, S Andrew and R Harrison.**

**IN ATTENDANCE: The Town Clerk**

**LP24 APOLOGIES FOR ABSENCE**

Cllrs K Franks.

**LP25 DISCLOSURE OF INTERESTS**

There were none declared.

**LP26 MINUTES**

LP26.1 Minutes from last meeting

Minutes of the Land and Property Committee held on Monday 3 June 2024 were received. These minutes had been previously ratified at Council on Monday 24 June 2024

**RESOLVED: That the Minutes of the Land and Property Committee held on 3 June 2024 be noted.**

LP26.2 Updates from the previous meeting

The Clerk updated the committee on matters from the last meeting.

**LP27 COUNCIL POLICIES**

LP27.1 The Policy Review Table.

The Policy Review table was noted.

It was noted that there were no policies to review.

**LP28 ALLOTMENTS**

LP28.1 Current Waiting List

The Clerk provided an update on all allotment sites.

LP28.2 Current Status of Allotments

The Clerk's update was noted.

LP28.3 Allotment Agreement

The Clerk's update was noted.

LP28.4 Annual Allotment Fees

The committee considered the Clerk's report. It was agreed that there would be no increase to the current fees approved at the 2024/25 budget meeting.

**RECOMMENDATION TO COUNCIL THAT: There is no increase in 2026 to the allotment fees that were approved at the 2024/25 budget meeting.**

**LP29 CEMETERY**

LP29.1

Farm Field

The Clerk's updated that the two gates had been installed.

LP29.2

Cemetery Paths

There were no updates.

LP29.3

Sunken Graves

The Clerk's update was noted.

LP29.4

Cemetery Trees

The Clerk updated the committee following the damage caused by storm Lillian. The committee expressed their thanks to the team for their quick actions in dealing with the aftermath of the storm and asked the Clerk to pass this on.

LP29.5

Peace Garden

There were no updates.

LP29.6

Concrete Rafts

The Cler updated that the rafts should be completed this month.

LP29.7

Apiary

The Clerk updated the committee following the devastation caused by storm Lillian.

**LP30**

**PLAY AREAS**

LP30.1

Barwic Parade

The Clerk updated that contractors has been instructed to make the repairs to the adult bench press equipment.

It was noted that a youth service had held some drop in activity sessions at Barwic Parade which the Town Council had been unaware of. The Clerk was asked to contact the youth service and invite to the Family Fun Day.

LP30.2

Flaxley Road

There were no updates.

- LP30.3      Wistow Road  
An email from a resident was considered. The Clerk was asked to write back to resident advising that the council would visit the play area and inspect the placement of the play equipment.
- LP31          1811 BUILDING**
- LP31.1      Renovations  
The Clerk updated that the works were due to commence before the end of the month.
- LP31.2      Tree  
The Clerk updated that a tree in the adjoining property was infringing the guttering of the boiler house and would need to be crown lifted. Planning permission is required as the tree is in a conservation area. The contractors are seeking permission from the landowners.
- LP31.3      Foodbank  
The Clerk updated the committee that the lease is in place until 31 January 2026.
- LP32          TOWN HALL**
- LP32.1      Office  
It was noted that the office carpet had been replaced at a cost of £2,130 ex VAT by Selby Carpets.
- LP32.2      Arts Centre – Lighting  
The Clerk's update was noted.
- LP33          CEMETERY CHAPELS**
- LP33.1      Chapels  
The Chair of the Council provided a verbal update. A full report will be provided to Council for consideration.
- LP33.1.1    The report from the Clerk was noted.
- LP33.2      Storage  
The Clerk updated that following the completion of the Net Gain Biodiversity report the planning permission had been re-submitted. The report concludes that eight native trees will be required to be planted to meet the standards.
- LP33.2.1    The report from the Clerk was noted.

**LP34 BONDGATE WOODLAND**

LP34.1 Memorial Wheel

The Clerk updated that following receipt of two quotations to build the memorial wall, the quotation received from Fairfax Plant Hire, at a cost of £4,995 + VAT, was approved by the Chair and Leader of the Council. North Yorkshire Council confirmed that no additional planning was required. The works have now started.

**LP35 SCHEDULED WORKS**

The report was noted. The Clerk was asked to add the cleaning / re-painting of the telephone box to the list of scheduled works.

**LP36 CEMETERY LODGE**

There were no updates.

**LP37 LONGMANN HILL'S FARMHOUSE**

LP37.1 Windows

The Clerk's report was considered.

**RECOMMENDATION TO COUNCIL THAT:**

- i. **Quote 3 be accepted, and**
- ii. **The cost of £4,773 + VAT be taken from the Asset Replacement EMR**

LP37.2 Heating

The Clerk's report was considered.

**RECOMMENDATION TO COUNCIL THAT:**

- i. **Supply and install additional underfloor heating manifolds, complete with pump and thermostatic valve, and**
- ii. **The estimated cost of £1,370 + VAT be taken from the Asset Replacement EMR.**

**LP38 ASSET REGISTER**

The Clerk presented the Asset Register for consideration. The updates were noted. The Clerk was asked that the Asset Register be shown sorted by year for future meetings.

**LP39 TOWN COUNCIL ACTION PLAN**

The following updates were considered and noted.

Provision of Allotments / Allotment standardisation – update at item LP28

Maintain / improve the cemetery grounds – update at item LP29

Develop area for Peace Garden – Item LP29.5

Chapel restoration – update at Item LP33.1

Build new workshop / storage facility – update at Item LP33.2

Complete Jubilee Path – planting – Scheduled for Autumn 2024

Cemetery Tree Maintenance Plan – update at item LP29.4

Installation of Cemetery Path in ext. G & H – not yet started

Maintenance of play areas – update at item LP30

Maintenance of Town Hall – update at item LP32

Replacement of Town Hall heating system – Not yet considered

Maintenance of the 1811 Building – update at item LP33.1

Replacement of all remaining streetlights with LED – Not yet considered

Replacement of Town Council Van – The van has been placed on order and is expected to be delivered September 2024.

Review policies and procedures – update at item LP27

#### **LP40 PRIVATE SESSION**

#### **LP41 MV HEBRIDIAN ISLES**

The Clerk reported that the MV Hebridean Isles, which was built as Cochrane's shipyard, is to be withdrawn from service and scrapped. It was noted that the Town Council is hopeful of obtaining some part of the ship to commemorate its launch.

It was also noted that Selby Civic Society were trying to secure the sign from Cochrane Shipyard's gates to install as a commemoration possibly in the Waterfront Garden.

#### **LP42 DATE OF FUTURE MEETINGS**

|                                  |  |
|----------------------------------|--|
| <b>Thursday 5 September 2024</b> | <b>Markets Working Group</b>                 |
| <b>Monday 9 September 2024</b>   | <b>Health, Safety &amp; Welfare W. Group</b> |
| <b>Monday 30 September 2024</b>  | <b>Council</b>                               |
| <b>Monday 7 October 2024</b>     | <b>Environment Committee</b>                 |
| <b>Monday 21 October 2024</b>    | <b>Finance &amp; Staffing Committee</b>      |
| <b>Monday 28 October 2024</b>    | <b>Council</b>                               |
| <b>Monday 25 November 2024</b>   | <b>Council</b>                               |
| <b>Monday 2 December 2024</b>    | <b>Land &amp; Property Committee</b>         |