



MINUTES OF THE LAND AND PROPERTY COMMITTEE HELD ON MONDAY 4 DECEMBER 2023 AT THE TOWN HALL, YORK STREET, SELBY

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PRESENT: Cllrs. M Davis, F Matthews, R Harrison, M Dyson and S Shaw-Wright

IN ATTENDANCE: The Town Clerk and The Facilities Manager

LP42 APOLOGIES FOR ABSENCE

Cllrs K Franks, I Lawton, S Andrews and G Lockley

LP43 DISCLOSURE OF INTERESTS

There were none.

LP44 MINUTES

LP44.1 Minutes from last meeting

Minutes of the Land and Property Committee held on Monday 4 September 2023 were received. These minutes had been previously ratified at Council on Monday 25 September 2023.

RESOLVED: That the Minutes of the Land and Property Committee held on 4 September 2023 be noted.

LP44.2 Updates from the previous meeting

The Clerk updated the committee on matters from the last meeting.

Lightning Conductor – There has been no response from the company.

Farm Field – Fencing has been completed.

1811 Heating System – The system has now been repaired.

RESOLVED: That the updates be noted.

LP45 COUNCIL POLICIES

There were no policies for consideration. The Clerk presented the Policy Review table for consideration.

LP46 ALLOTMENTS

LP46.1 Current status of allotment sites

The Facilities Manager provided an update on all allotment sites.

RESOLVED: That the updates be noted.

LP47 CEMETERY

LP47.1 Farm Field

It was noted that Groundwork had reported a delay in getting the funding approved from North Yorkshire Council for the trees and it was likely that the planting would happen from November 2024 to February 2025.

RESOLVED THAT: The update be noted.

LP47.2 Cemetery Paths

The Clerk reported that the Jubilee Sign had been sited in the Cemetery on the new path and that it was hoped that bulbs would be planted in Spring 2024.

The Facilities Manager updated that a section of the path installed last year was lifting in several places. The Facilities Manager is in talks with the company to rectify the problem.

LP47.3 Sunken Graves

The update be noted.

LP47.4 Cemetery Trees

The update was noted.

LP47.5 Peace Garden

The Clerk's report was considered. It was agreed to focus on the groundworks initially.

RESOLVED: That the report be noted.

LP48 PLAY AREAS

LP48.1 Barwic Parade

The update was noted.

LP48.2 Flaxley Road

The update was noted.

LP48.3 Wistow Road

The update was noted.

LP49 1811 BUILDING

LP49.1 Renovations

The Clerk's update was noted. A Member suggested for the Clerk to contact the building companies as soon as possible in the New Year for quotes to enable the successful company to fit into their work schedule.

RESOLVED: That the report be noted.

LP50 TOWN HALL

LP50.1 Office

The Clerk updated that the repairs to the Velux windows was booked in for 8 December 2023. The windows would be serviced at the same time.

RESOLVED: That the report be noted.

LP50.2 Noticeboards

The Clerk updated that the cost to purchase 2 substantial noticeboards would be approximately £6,000 + VAT (£3,000 + VAT each). The Facilities Manager was asked to find a cost for a bespoke noticeboard.

LP51 CEMETERY CHAPELS

No updates to this item.

LP52 BONDGATE WOODLAND

It was noted that quotations had been sought for 2 picnic tables. The funds will be taken from CIL monies.

LP53 SCHEDULED WORKS

The report was noted.

LP54 CEMETERY LODGE

No updates to this item.

LP55 LONGMANN HILL'S FARMHOUSE

The Clerk updated the committee regarding the heating system at the Farmhouse. The Clerk was asked to bring quotes to Council as soon as received. The Facilities Manager updated that the seal on most of the windows had failed and was needing replacing. A quote has been requested.

LP56 ASSET REGISTER

The Clerk presented the Asset Register for consideration.

LP57 TOWN COUNCIL ACTION PLAN

The following updates were considered and noted.

Provision of Allotments / Allotment standardisation – update at item LP46
Maintain / improve the cemetery grounds – update at item LP47
Develop area for Peace Garden – Update at item LP470.5
Chapel restoration – Not yet started
Build new workshop / storage facility – Not yet started
Complete Jubilee Path – planting – Scheduled for Spring 2024
Cemetery Tree Maintenance Plan – update at item LP47.4
Installation of Cemetery Path in ext. G & H – not yet started
Maintenance of play areas – update at item LP48
Maintenance of Town Hall – update at item LP50
To sand the Art Centre’s floor – completed
Replacement of Town Hall heating system – Not yet considered
Maintenance of the 1811 Building – update at item LP49.1
Replacement of all remaining street lights with LED – Not yet considered
Replacement of Town Council Van – Not yet considered
Review policies and procedures – update at item LP45

The Clerk updated on the streetlighting in Gowthorpe, The Crescent and Park Street. All bulbs were to be replaced over the next couple of weeks. North Yorkshire Council have a programme of replacing all streetlighting columns and it was hoped that these would be replaced in the next couple of years.

The Clerk also provided an update on a storage facility. It was agreed that the best option would be to add additional garage facilities at the Cemetery. A member is to contact the planning department regarding potential planning problems for this.

LP58

DATE OF FUTURE MEETINGS

It was agreed to swap the meeting dates of the next Land & Property Committee meeting with the next Health, Safety and Welfare Working Group due to both the Chair and the Clerk not being available on the 4 March 2024.

Monday 18 December 2023	Council Special Budget Meeting
Monday 29 January 2024	Council
Monday 12 February 2024	Finance & Staffing Committee
Monday 26 February 2024	Council
Monday 4 March 2024	Health, Safety & Welfare W. Group
Monday 11 March 2024	Town Hall Management Committee
Monday 18 March 2024	Land & Property Committee