



**MINUTES OF THE TOWN HALL MANAGEMENT COMMITTEE HELD ON  
MONDAY 18 SEPTEMBER 2023 AT THE TOWN HALL, YORK STREET, SELBY**

In Attendance: Cllrs F Matthews, S Shaw-Wright, and G Lockley  
G Bell and C Jones

**THM1 APPOINTMENT OF CHAIR AND VICE CHAIR**

Cllr F Matthews was appointed Chair. It was agreed not to appoint a Vice Chair.

**THM2 APOLOGIES FOR ABSENCE**

Cllr J Shaw-Wright

**THM3 DISCLOSURE OF INTEREST**

There were no disclosures of interest.

**THM4 MINUTES OF THE LAST MEETING**

Minutes of the Town Hall Committee held on Monday 13 March 2023 were received. These minutes had been previously ratified at Council on Monday 27 March 2023.

The Clerk updated that at the present time there was no conflict of bookings for the Town Hall. It was agreed to put this item on hold.

**THM5 UPDATES FROM PREVIOUS ACTIONS**

**THM5.1 Advertising Shows within the Town Hall**

The Art's Officer presented options to improve the visibility of forthcoming shows withing the Town Hall.

**RECOMMENDATION TO COUNCIL THAT:**

- i. To purchase 1 x 43” Digital Display Screen for the Studio at a cost of approx. £1,000 including a VESA mount,
- ii. To purchase Snap Frames at a cost of £10 each, and
- iii. Funds to be taken from the EMR Efficiency Fund

THM5.2 Ticket Trends Post Lockdown

The Arts Officer presented a report examining ticket buying behaviour post lock down. He added that that as more tickets are bought online it was a challenge to engage with audiences for shows that are hard to sell.

**RESOLVED THAT: The report be noted.**

THM5.3 Mechanical Ventilation

The Arts Officer had visited another venue to view their mechanical ventilation system.

**RESOLVED THAT:**

- i. The Arts Officer to obtain a cost for budget setting purposes, and
- ii. The Arts Officer to compare the running costs with the existing system.

THM5.4 Shawn Colvin

It was noted that Shawn Colvin’s show sold out in 5 days.

THM5.5 Arts Council England Place Partnership Funding Application

The Arts Officer provided an update on the funding application.

TH5.6 Cinema Provision

The Arts Officer provided an update to the committee following his meeting with a company who provide new release films to “non-theatrical” cinemas.

**RESOLVED THAT:**

- i. The Arts Officer explores the cost and practicality implications further, and

- ii. **The Arts Officer set up a zoom meeting with company and members of the committee.**

## **THM6 STANDING ITEMS**

### **THM6.1 Monitoring Income & Expenditure 2023/24**

The income and expenditure report provided by the Arts Officer was considered. It was noted that the Arts Income budget figure was incorrect.

**RESOLVED THAT: The report be noted.**

### **THM6.2 Arts bookings for 2024**

The report from the Arts Officer was noted.

### **THM6.3 Grant Funding Opportunities**

It was noted that no new grant funding opportunities had been identified beyond those addressed in item 5.5.

## **THM7 EDINBURGH FRINGE**

Consideration was given to the Arts Officers continuing to visit the Fringe Festival due to increases in accommodation costs. It was agreed that it was still the best way that the Arts Officer could view new shows and that the merit in attending would be taken on a year-by-year basis.

**RESOLVED THAT: Approval be given for the Arts Officer to attend the Edinburgh Fringe Festival in 2024.**

## **THM8 AGENDA ITEMS FOR THE NEXT MEETING**

The list of standing items was noted.

## **THM9 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS**

Monday 11 March 2024