

**Town Clerk
Mrs G Bell**

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1 September 2020

Dear Councillor

Land and Property Committee

You are hereby summoned to attend the meeting of Land and Property Committee which has been arranged to be held on line on **Monday 7 September 2020**, commencing at 7.00pm.

LOG IN – This is a Teams meeting and an invite has been sent to you.

Yours sincerely

Gill Bell
Town Clerk

To Councillors M Dyson, W Nichols, G Harding, S Shaw-Wright, M Davis, I Lawton,
Mrs M Fagan, K Franks and F Matthews

All Councillors for information.

AGENDA

LP16 APOLOGIES FOR ABSENCE

LP17 DISCLOSURE OF INTERESTS

LP18 MINUTES

LP18.1 To receive the minutes of a meeting of the Land and Property Committee held on 1 June 2020 (Pages 5 to 8 attached).

LP18.2 Updates from the minutes of the last meeting

Beekeepers Association

Work has now begun on the construction of the apiary with no problems encountered so far.

Organic Waste

This work is still to be completed.

Grave Shoring Equipment

This equipment has now been purchased.

Sunken Graves

No further issues

Play areas

Please see report (Page 9 attached)

Quinquennial Survey

Please see attached report. (Pages 10 to 31 attached).

Allotments

There has been no further reports of mass gatherings. Permission is awaited from NYCC to use one of their lampposts for the camera to be sited.

LP19 COUNCIL POLICIES

There are no policies to be reviewed by Land & Property Committee:

LP20 TOWN HALL

LP20.1 Gardens

To note that the Resource Manager has met with Groundwork and the re-planting of the front garden will commence in the Autumn/Winter.

LP20.2 Quinquennial Survey

To note that the Resource Manager is liaising with Hugh Massey with regards to drawing up a specification for the Town Hall windows prior to going out to tender.

LP20.3 Noticeboards

To note these have been purchased and awaiting delivery.

LP21 CEMETERY

To consider purchasing one or more columbaria's for the cemetery. The Clerk updates that Cllrs S Shaw-Wright, J Shaw-Wright, M Davis, the Clerk and the Resource Manager met to identify suitable areas in the cemetery for one or more columbaria's, before meeting with a company who specialise in these memorials.

LP22 CEMETERY CHAPELS

To note that due to the current pandemic there has been no further work with this project.

LP23 1811 BUILDING

LP23.1 Town Council

The Clerk updates that the Finance Manger and Market/Event Manager are both working permanently from the 1st floor of the 1811. The Administration Officer and the Clerk are both working some days from there also.

Broadband and a telephone line have been installed and the Clerk is working towards installing a 'switch' which will enable some of the handsets from the Town Hall to be used at the 1811 and connected to the Town Hall telephone number.

LP23.2 Selby & District Foodbank

To note that the trustees have accepted the terms of the lease offered by the Town Council and the Clerk has instructed Crombie Wilkinson to draw up the lease. (Pages 32 to 34 attached).

LP24 ALLOTMENTS

To note that w/c 7 September 2020, the Administration Officer will be commencing site visits and re-letting allotment plots.

LP25 BONDGATE COMMUNITY WOODLAND

The Clerk updates that the Resource Manager met with Councillors to discuss a suitable site for the Mining Wheel. It was agreed an area to the left of the dog walking area would be the most suitable site.

LP26 COMMUNITY POND

The Clerk updates that the Resource Manager met with Groundwork and confirmed the work to the pond will be started in December.

LP27 PLAYAREAS

To note that all the play areas are now open after a full safety check and being disinfected. The play areas have signage on reminding users to adhere to social distancing, sanitising hands etc. All play areas are currently disinfected weekly, this may not be required once the weather changes in the Autumn.

To note there has been some vandalism at the Barwic Parade play area, some youths were seen setting fire to the grass carpeting and several timber posts on the mound bridge have been ripped off.

LP28 TRAINING

The Clerk updates that Askham Bryan do not offer any short Gardening courses, however Bishop Burton do a course over 6 consecutive Saturdays offering Plant establishment and maintenance, Common weeds, pests and diseases and other suitable skills. The cost for the course is £180 and the course is run from April through to September.

Harlow Carr also offer a 'Beginners guide to gardening' which is a one day workshop costing £61.

LP29 PRIVATE SESSION

There are no items for discussion.

LP30 DATE OF FUTURE MEETINGS

Monday 14 September 2020	Town Hall Management Committee
Monday 28 September 2020	Council
Friday 2 October 2020	Market Working Group
Monday 19 October 2020	Finance & Staffing Committee
Monday 26 October 2020	Council
Monday 30 November 2020	Council
Monday 7 December 2020	Land & Property Committee
Monday 21 December 2020	Council Special Budget Meeting