

MINUTES OF THE PROCEEDINGS OF THE TOWN COUNCIL MEETING HELD ON MONDAY 27 JULY HELD ONLINE.

PRESENT Councillors M Dyson (Chair), F Matthews, M Davis, W Nichols, K Franks, M Fagan, I Lawton, L Rofidi, M Rofidi, S Andrew, J Shaw-Wright, S Shaw-Wright and S Cahill

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35	<p>PUBLIC QUESTIONS</p> <p>There were no members of the public present.</p>	
36	<p>APOLOGIES FOR ABSENCE</p> <p>Councillors G Harding, E Lambert, K Arthur, J Proud and C Laskey</p>	
37	<p>DISCLOSURE OF INTEREST</p> <p>There were no disclosures of interest.</p>	
38	<p>MINUTES OF THE LAST MEETING</p> <p>38.1 The minutes of Council, held on 29 June 2020 were considered.</p> <p>RESOLVED: That the Minutes of the last meeting held on 29 June 2020 were approved as a correct record subject to</p> <ul style="list-style-type: none"> (i) Credit card payments for April 2020 amended to read £293.79; (ii) Weddings 2019/20 Virement b/fwd figure amended to £452.66; (iii) 20.6 Weddings 2020/21 Balance b/fwd figure £1,000.00; (iv) 20.5: Table heading amended to Markets Waste 2020/21 and (v) 20.6: Table heading amended to Weddings 2020/21 <p>38.2 Consideration was given to the recommendations from the minutes of Finance & Staffing Committee, held on 13 July 2020.</p> <p>RESOLVED: That the Recommendations from the Finance and Staffing Committee held on 13 July 2020 be approved.</p>	Clerk
38.3	<p>It was recorded that Cllr M Rofidi was a Member on the Finance & Staffing Committee. This had previously been missed off the minutes of the Annual Council held on Tuesday 26 May 2020.</p>	Clerk
39	<p>CORRESPONDENCE</p> <p>39.1 An email from The Clothing Bank had been received requesting financial support.</p> <p>RESOLVED: That the organisation be advised that the period for Grant Applications for this year had now closed.</p>	Clerk

	<p>39.2 An email from Carers Count had been received requesting financial support.</p> <p>RESOLVED : That the organisation be advised that the period for Grant Applications for this year had now closed.</p>	<p>Clerk</p>
<p>40</p>	<p>ACCOUNTS</p> <p>A folder containing all payments made since the last Town Council meeting was available to view by appointment at the Town Hall. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 May 2020 and 1 - 30 June 2020 were considered.</p> <p>RESOLVED: That</p> <ul style="list-style-type: none"> (i) The payments made between 1- 31 May 2020 in the sum of £54,460.03 and 1- 30 June 2020 in the sum of £38,660.94 be approved; (ii) The petty cash payments made between 1 - 31 May 2020 in the sum of £83.02 and 1 – 30 June 2020 in the sum of £152.14 be approved; and (iii) The credit card payments made between 1 - 31 May 2020 in the sum of £589.45 and 1 - 30 June 2020 in the sum of £358.19 be approved. <p>40.1 Consideration was given to the following payments made by the Clerk using delegated powers since the last meeting of Council for over £1,000</p> <ul style="list-style-type: none"> J Burns - £1,480 Clean & Repaint War Memorials Duffield's - £13,500 Cemetery surfacing works Signscape - £5,643 Notice boards NYCC - £4,017 Footway Lighting NYCC - £1,264.87 Streetlight Maintenance Sleepsafe - £1,000 Grant Awarded Age Uk - £2,000 Grant Awarded <p>RESOLVED: That the abovementioned payments made by the Clerk under delegated powers over £1,000 be approved.</p> <p>40.2 The balance at the Unity Bank on 30 June 2020 was £764,931.39 and the value of the funds on term deposit were:</p> <ul style="list-style-type: none"> • £125,689.53 with Yorkshire Bank for a 12-month period (as at 19 December 2019) • £96,132.94 (Bid Market Valuation as at 30 June 2020, Mid-Market Valuation £97,645.92) with Churches, Charities and Local Authorities (CCLA) Property Fund (Page 33 attached) • £104,162.62 with Yorkshire Bank for a 6-month period (as at 18 May 2020) <p>RESOLVED: that the balances at the Unity Bank and on long term</p>	

<p>40.3</p>	<p>deposit be noted.</p> <p>The Virement to transfer funds from the Market Budget to the Staffing Budget for July 2020 for £106.75 was considered.</p> <table border="1" data-bbox="391 279 1261 501"> <thead> <tr> <th colspan="3">Virements - Market Waste Budget £1,300</th> </tr> <tr> <th>Details 2020/21</th> <th>Cost £</th> <th>Balance against Budget</th> </tr> </thead> <tbody> <tr> <td>Balance</td> <td></td> <td>£1,300</td> </tr> <tr> <td>July</td> <td>106.75</td> <td></td> </tr> <tr> <td>Balance</td> <td></td> <td>£1,193.25</td> </tr> </tbody> </table> <p>RESOLVED: That the Virement to transfer £106.75 from the Market Waste Budget to Staffing Budget be approved.</p> <p>It was noted that there was no virement required for July 2020 to transfer funds from the Wedding Expenditure to the Staffing Budget.</p> <table border="1" data-bbox="391 758 1261 980"> <thead> <tr> <th colspan="3">Virements – Wedding Expenditure Budget £1,000</th> </tr> <tr> <th>Details 2020/21</th> <th>Cost £</th> <th>Balance against Budget</th> </tr> </thead> <tbody> <tr> <td>Balance</td> <td></td> <td>£1,000</td> </tr> <tr> <td>July</td> <td>NIL</td> <td></td> </tr> <tr> <td>Balance</td> <td></td> <td>£1,000</td> </tr> </tbody> </table>	Virements - Market Waste Budget £1,300			Details 2020/21	Cost £	Balance against Budget	Balance		£1,300	July	106.75		Balance		£1,193.25	Virements – Wedding Expenditure Budget £1,000			Details 2020/21	Cost £	Balance against Budget	Balance		£1,000	July	NIL		Balance		£1,000	<p>Finance Manager</p>
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<p>41</p>	<p>SELBY TOWN NEIGHBOURHOOD PLAN UPDATE</p> <p>Councillor M Davis updated that she had nothing further to report.</p>																															
<p>42</p>	<p>TRAINING</p> <p>There were no requests for training.</p>																															
<p>43</p>	<p>SELBY TOWN ENTERPRISE PARTNERSHIP (STEP)</p> <p>Councillor M Davis updated that it had been proposed to make funding available for the provision of bike racks in the Town. Money from CEF had already been utilised for this provision. She considered that this was not a useful project to fund taking into account that the racks already provided were not well used.</p> <p>RESOLVED: That Councillor M Davis’ update be noted.</p>																															
<p>44</p>	<p>CEF UPDATE</p> <p>Councillor Shaw-Wright updated that no meeting had been held since the last Council Meeting.</p> <p>RESOLVED: That the update be noted.</p>																															

<p>45</p>	<p>BIG LOCAL</p> <p>Councillor M Davis updated that work to the Big Local Building was ongoing. RESOLVED: That Councillor Davis’s update be noted.</p>	
<p>46</p>	<p>POLICIES TO BE REVIEWED</p> <p>There were no policies to be reviewed this month.</p>	
<p>47</p> <p>47.1</p> <p>47.2</p> <p>47.3</p> <p>47.4</p> <p>47.5</p> <p>47.6</p> <p>47.7</p> <p>47.8</p> <p>47.9</p> <p>47.10</p> <p>47.11</p> <p>47.12</p>	<p>ONGOING ITEMS – CLERKS UPDATE</p> <p><u>Events</u> - there were no matters for discussion. <u>Town Hall</u> - there were no matters for discussion. <u>Town Hall – Arts Centre</u> - there were no matters for discussion. <u>Office</u> – there were no matters for discussion. <u>Cemetery</u> - there were no matters for discussion. <u>Longmann Hills Farmhouse</u> - there were no matters for discussion. <u>Market</u> - there were no matters for discussion.</p> <p><u>Play Areas</u> – The Clerk updated that work was ongoing towards the re-opening of some or all of the play areas in the near future. Councillor Davis updated that Selby District Play Areas were open and signage had been provided regarding Covid 19.</p> <p>RESOLVED: That (i) the Clerk’s update be noted; and (ii) the Clerk write to Selby District Council to obtain information on the wording to be used for play area signs.</p> <p><u>Allotments</u> – there were no matters for discussion. <u>Website</u> – there were no matters for discussion. <u>Highways</u> - Councillor J Shaw-Wright advised that she had been approached by a Leeds Road resident who had complained about the speed of traffic. The traffic on Armoury Road and Doncaster Road was also an issue. Motorbikes racing along Doncaster Road backfiring exhausts was also a problem for residents.</p> <p>RESOLVED: that the Clerk contact North Yorkshire County Council regarding the issues and the Fire Service to arrange for speed monitoring to be undertaken at the abovementioned locations.</p> <p><u>Street Furniture/Street Lighting</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>48</p>	<p>1811 BUILDING</p> <p>The Clerk updated that Selby & District Foodbank were now operating from the 1811 Building from Monday to Friday on the ground floor only. The Clerk is currently negotiating terms of lease for the Foodbank to be officially based in the 1811 Building.</p>	

	<p>The Clerk updated that some members of Town Council staff have started to work from the 1st floor offices. This has enabled the office staff to return to work safely from the office space.</p> <p>RESOLVED: That the Clerk's update be noted.</p>																			
49	<p>PLANNING CONSULTATION RESPONSES</p> <p>The Clerk reported on Planning Consultations dealt with under delegated authority since the last meeting of Council.</p> <p>RESOLVED: That the Planning Consultations dealt with by the Clerk under delegated authority since the last meeting be approved.</p>																			
50	<p>PRIVATE SESSION</p> <p>In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.</p>																			
51	<p>SALARIES AND OVERTIME</p> <p>The Clerk updated that the July 2020 Schedule of Salary Payments would be made available for Cllr Melanie Davis for checking and authorising.</p> <p>RESOLVED: That Councillor M Davis be authorised to check and approve the July 2020 Salary payments.</p>	Clerk/Cllr Davis																		
52	<p>CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS</p> <table> <tr> <td>Monday 7 September 2020</td> <td>Land & Property Committee</td> </tr> <tr> <td>Friday 11 September 2020</td> <td>Market Working Group</td> </tr> <tr> <td>Monday 14 September 2020</td> <td>Town Hall Management Committee</td> </tr> <tr> <td>Monday 28 September 2020</td> <td>Council</td> </tr> <tr> <td>Monday 19 October 2020</td> <td>Finance & Staffing Committee</td> </tr> <tr> <td>Monday 26 October 2020</td> <td>Council</td> </tr> <tr> <td>Monday 30 November 2020</td> <td>Council</td> </tr> <tr> <td>Monday 7 December 2020</td> <td>Land & Property Committee</td> </tr> <tr> <td>Monday 21 December 2020</td> <td>Council Special Budget Meeting</td> </tr> </table>	Monday 7 September 2020	Land & Property Committee	Friday 11 September 2020	Market Working Group	Monday 14 September 2020	Town Hall Management Committee	Monday 28 September 2020	Council	Monday 19 October 2020	Finance & Staffing Committee	Monday 26 October 2020	Council	Monday 30 November 2020	Council	Monday 7 December 2020	Land & Property Committee	Monday 21 December 2020	Council Special Budget Meeting	
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