

**MINUTES OF THE PROCEEDINGS OF THE LAND AND PROPERTY COMMITTEE MEETING
HELD ON 2 December 2019 AT THE TOWN HALL, YORK STREET, SELBY**

PRESENT: Cllrs, M Davis (Chair), F Matthews, M Dyson, S Shaw-Wright and M Fagan.

IN ATTENDANCE - G Bell & A Argyle

LP 34 APOLOGIES FOR ABSENCE

Cllr K Franks.

LP 35 DISCLOSURE OF INTEREST

There were no disclosures of interest.

LP 36 MINUTES

The minutes of a meeting of the Land and Property Committee held on 2 September 2019 were received for information, having already been approved by Council.

Update – The Resource Manager updated that one of the families had removed the metal bird spikes from the memorial stone and the above had replaced the metal spikes with small plastic spikes. The Resource Manager was asked to write to the memorial stone owners and note that the spikes had been replaced and to monitor for 6 months.

RESOLVED: That

- (i) The abovementioned minutes be noted; and**
- (ii) The Resource Manager write to the owners of the memorial stone and monitor for 6 months.**

LP 37 COUNCIL POLICIES

There were no policies to review.

LP 38 SAILING THROUGH TIME PROJECT UPDATE

Cllr Davis and the Clerk had met with Peter Murphy from Groundwork to discuss the garden project. The Clerk updated that S106 money had been allocated for this and a start date is to be agreed.

RESOLVED: That the update be noted.

LP 39 ALLOTMENTS

Stonebridge

The Resource Manager updated that the water was draining from the newly constructed dykes and drains into the existing dyke, however due to the persistent rain for the past 2 months, there are still some waterlogged allotments.

Westbourne Road

Temporary signs have now been erected warning allotment holders not to tip non-biodegradable waste on the mulch pile, permanent signs will be erected by the end of the month.

The Clerk will reinforce the message in the allotment letters due to be sent this month.

RESOLVED: THAT;

- i) That the abovementioned updates be noted, and**
- ii) The Clerk writes to all tenants on the Westbourne Site reinforcing the Rules & Regulations.**

LP 40 CEMETERY

The Resource Manager updated that due to the heavy and sustained rainfall graves have now started to sink at a higher rate than usual. Also, the depth of the sinkage is deeper than usual and if the trend continues then unforeseen work will be generated by the 'topping up' process, which usually commences in the latter part of February each year. The Resource Manager added that in addition to increased labour time, extra soil may be required to complete the works.

The Clerk was asked to send a press release with regards to the sinking graves and to place notices in the cemetery advising the public that the Council are aware of the problem and are dealing with it.

RESOLVED That:

- (i) The updates be noted, and**
- (ii) The Clerk issues a press release and erects notices in the cemetery.**

LP41 TELEPHONE BOX

It was noted that 2 panes of glass have been broken. The Resource Manager will inspect the phone box and make any necessary repairs. The planning application to paint the phone box will be submitted in the New Year.

RESOLVED That the update be noted.

LP42 PLAY AREAS

The Resource Manager updated that due to the rainfall it has not been possible to trial the new tiger mulch; this is now suspended to early spring. It was also updated that the issues with several items of wooden play equipment have been resolved with the works being completed under warranty.

The Resource Manager updated that a large amount of the wooden playing equipment in both the blue fenced area of the Community Centre and Barwic Parade is showing signs of wear and tear. The Clerk updated that there is some S106 money available still to spend in this area.

The Clerk will update S106 fund totals at the next Finance & Staffing Committee meeting.

RESOLVED That the updates be noted.

LP43 TOWN HALL

The report from the Resource Manager on the Town Hall windows was received and considered. It was agreed that a comprehensive full building condition report be commissioned.

RECOMMENDATION TO COUNCIL: That the Clerk commissions a Full Building Condition Report.

LP44 BEEKEEPERS ASSOCIATION

The planning application for the apiary has been submitted and declared invalid. The Clerk had written to Head of Planning to try and resolve the issue and move the project forward. The location within the cemetery has been agreed and mapped out, letters have been sent to schools and neighbouring properties, along with a press release in the Selby Times.

RESOLVED That the update be noted.

LP45 1811 BUILDING

The notes from the 1811 working group were received and noted.

RESOLVED: That the notes from the 1811 working group be noted.

LP46 COMMUNITY WOODLAND

The Resource Manager updated that Groundwork had started on the thinning of the trees at the Community Woodland.

RESOLVED That the update be noted.

LP46a STREETLIGHTING

Residents from The Haven had requested a streetlight; NYCC had carried out a site assessment and the ideal location had been determined. As this area is not part of the NYCC highways, if a new column was to be installed it would be under the responsibility of Selby Town Council. The estimate to install a new 6m steel column complete with a 20w LED lantern, connected by Northern Powergrid to their network is £1260 + VAT.

The Clerk was asked to clarify with NYCC Highways if the area has been adopted from the developers and if so write to Selby District Council to request they accept joint responsibility.

RESOLVED: THAT,

- (l) The Clerk clarifies with NYCC Highways if the area has been adopted and if so write to Selby District Council to request they accept joint responsibility.**

LP32 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.

There were no items to be discussed in the Private Session.

LP33 DATE OF FUTURE MEETINGS

Monday 6 January 2020	Council Special Budget Meeting
Monday 20 January 2020	Finance & Staffing Committee
Monday 27 January 2020	Council
Monday 24 February 2020	Council
Monday 2 March 2020	Land & Property Committee
Monday 9 March 2020	Town Hall Management Committee
Monday 30 March 2020	Council