

**Town Clerk
Mrs G Bell**

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29 May 2019

Dear Councillor

Land and Property Committee

You are hereby summoned to attend the meeting of Land and Property Committee on Monday **3 JUNE 2019**, at **Selby Town Hall, Studio, Selby** commencing at 7.00pm.

Yours sincerely

Gill Bell
Town Clerk

To Councillors M Rofidi, M Dyson, I Lawton, G Harding, S Shaw-Wright, M Davis,
Mrs M Fagan, K Franks and F Matthews

All Councillors for information.

AGENDA

- LP1 APPOINTMENT OF CHAIR AND VICE CHAIR OF THE COMMITTEE**
- LP2 APOLOGIES FOR ABSENCE**
- LP3 DISCLOSURE OF INTERESTS**
- LP4 MINUTES**

To receive the minutes of a meeting of the Land and Property Committee held on 11 March 2019 (Pages 4 to 9 attached).

LP5 COUNCIL POLICIES

To consider the list of Policies below to be reviewed by Land & Property Committee:

LP5.1 Mobile Phone Policy

LP5.2 Planning Consultation Policy

LP5.3 Cemetery & Memorial Rules and Regulations - The Resource Manager contacted the Institute of Cemetery and Crematorium Management (ICCM) with regards to the rules & regulations to which they advised some changes. (Pages 10 to 30 attached, changes in red and guidance notes on rule 3.4).

LP6 SAILING THROUGH TIME PROJECT UPDATE

The project is now almost complete; landscaping to follow. To consider the accounts report from the Clerk (Page 31 attached).

To consider the report of the Resource Manager on the project (Page 32 attached).

To consider officially celebrating the project after the final work on the gardens has been completed.

LP7 ASSET REGISTER

To consider and agree the Asset Register for 2019/20. (Pages 33 to 34 attached).

LP8 ALLOTMENTS

To consider the report of the Resource Manager on the allotments (Page 35 attached).

LP9 CEMETERY

The roundabout improvements made by the contractor are now complete.

The works were completed on time and within budget.

Ground improvements (Trukgrid or equivalent) to the wooden fenced stockyard will be completed by the Resource Team before the end of September.

Green car park: To consider the report of the Resource Manager on the green car park. (Pages 36 to 37 attached).

LP10 LONGMAN HILLS FARMHOUSE

The Resource Manager had concerns about the pebbled drive leading to the Farmhouse becoming worn and potholed (this was also the case with the mud track leading to the allotment gate). Several improvements were made which included the laying of membrane, type one aggregate and angular stone to prevent any potential injury or vehicular damage.

LP11 TELEPHONE BOX

The clerk updated that SDC Planning Dept had stated that Listed Building Consent would be required for any works to the telephone box.

LP12 PLAY AREAS

To consider the report of the Resource Manager on the Play areas. (Pages 38 to 39 attached).

LP13 BEEKEEPERS ASSOCIATION

The Clerk updated that since the last meeting the Beekeepers Association have been Successful in their application for funding but after meeting with the SDC Planning Dept. were disappointed to learn they required full planning permission for the hive in the Cemetery. The Beekeepers are currently using existing hives to continue with their educational programme and seeking to meet again with Planning.

LP14 1811 BUILDING

The woodworm treatment has now been completed within budget and the central heating and hot water system has been checked and is now functional.
The air conditioning units may need to be checked prior to use.

LP15 DOG WASTE BINS

To consider a request from a member of the public regarding a dog waste bin to be sited on Sandhill Lane. Lots of dog walkers use the street to access the lane to Brayton. There are no dog waste bins between Leeds Road and Brayton Community Centre.

LP15 PRIVATE SESSION

LP17 DATE OF FUTURE MEETINGS

Monday 24 June 2019	Council
Monday 15 July 2019	Finance & Staffing Committee
Monday 29 July 2019	Council
Monday 2 September 2019	Land & Property Committee
Monday 9 September 2019	Town Hall Management Committee
Wednesday 11 September 2019	Market Working Group
Monday 30 September 2019	Council