

Int. Town Clerk
Mrs G Bell

Tel No 01757 708449
E-Mail: g.bell@selbytowncouncil.co.uk



Selby Town Council,
The Town Hall,
York Street
Selby YO8 4AJ
Tel: 01757 708449
Email:
admin@selbytowncouncil.co.uk

21 November 2018

Dear Councillor

Town Council Meeting – Monday 26 November 2018

You are hereby summoned to attend the meeting of Selby Town Council which has been arranged for **MONDAY 26 NOVEMBER 2018 at 7.00 pm** at the Town Hall, York Street, Selby.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

Recording at Council Meetings Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Yours sincerely

Clerk to the Council

To: All Town Councillors

A G E N D A

124 PUBLIC QUESTIONS

Residents would like to express their concerns and objections to the Planning Application – Proposed change of use of land to create small touring caravan park for 21 pitches on land adjacent to Number 62, Wistow Road, Selby. (Page 6 attached)

125 APOLOGIES FOR ABSENCE

126 DISCLOSURE OF INTEREST

127 MINUTES OF LAST MEETING

To confirm as a correct record the minutes of the meeting of Council held on the 29 October 2018. (Pages 7 to 14 attached)

128 CORRESPONDENCE RECEIVED

Proposal from a member of the public for a pedestrian crossing on either Armoury Road or Union Lane. (Page 15 attached).

129 ACCOUNTS

129.1 A folder containing all payments made since the last Town Council meeting will be presented to Council and the RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 and 31 October 2018 attached for consideration. (Pages 16 to 19 attached)

Payments for approval over £1,000 are listed below:

Selby Abbey – Art installation of Poppies to the Abbey tower £ 3012.97

(This is from money held on behalf of the Poppy Appeal from a grant from Central CEF Partnership Board).

129.2 The balance at the Unity Bank on 31 October 2018 was £849,877.72 and the value of the funds on term deposit are:

- £113,713.75 with Yorkshire Bank for a 12 month period (as at 19 December 2017)
- £102,803.82 (Bid Market Valuation as at 30 Sept 2018, Mid Market Valuation £104,419.97) with Churches, Charities and Local Authorities (CCLA) Property Fund
- £102,044.21 with Yorkshire Bank for a 6 month period (as at 16 May 2018)

129.3 The Virement to transfer funds from the Market Budget to the Staffing Budget for November 2018 for £58.14 to be considered and approved.

Virements - Market Waste Budget £1,300		
Details 2018/19	Cost £	Balance against Budget
Balance B/Fwd		£462.59
November	58.14	
Balance		£404.45

129.4 No wedding virement in November.

Virements – Wedding Expenditure Budget £1,000		
Details 2018/19	Cost £	Balance against Budget
Balance		£-57.71
November	0	
Balance		£-57.71

130 NEIGHBOURHOOD PLAN UPDATE

131 SAILING THROUGH TIME PROJECT UPDATE

132 TRAINING

133 POLICY REVIEW

It was resolved at October Council that the review of policies would be postponed until new Town Clerk in place.

134 SELBY TOWN ENTERPRISE PARTNERSHIP (STEP)

To receive the update from Councillor Davis.

135 CEF UPDATE

To receive an update on the Central CEF.

136 BIG LOCAL

To receive an update on the Big Local project from Councillor Davis.

137 ONGOING ITEMS – CLERKS UPDATE

137.1 Events

Remembrance Events

Cemetery Remembrance – over 200 hundred school children attended again this year along with veterans, serving servicemen and members of the public.

Festival of Remembrance – the concert sold out and was a fantastic evening of music, readings and reflection.

Remembrance Sunday – unprecedented numbers of public turned up, the Abbey was at full capacity and people stood outside on the Market Place and around the Abbey railings. There was also a larger gathering in the Park for the service and 2 mins silence.

Christmas Market and Lights Switch On Event

This year the event runs from 10am to 5pm, the lights will be switched on by the Mayor at 4pm.

137.2 Town Hall

137.3 Town Hall – Arts Centre

137.4 Office

137.5 Cemetery

137.6 Longmann Hills Farmhouse

137.7 Market

The dates of the Farmers & Craft Market are as follows:

15 December 2018	16 March 2019	15 June 2019
18 January 2019	20 April 2019	20 July 2019
16 February 2019	18 May 2019	17 August 2019

To note that although there will be a Monday market held on both Christmas Eve and New Year's Eve they will have an earlier finishing time of 2pm.

137.8 Play Areas

137.9 Allotments

137.10 Website

137.11 Highways

137.12 Street Furniture

138 PLANNING CONSULTATION RESPONSES

138.2 The Clerk will report on Planning Consultations dealt with under delegated authority since the last meeting of Council (Page 20 attached)

139 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.

140 SALARIES AND OVERTIME

To receive a schedule of salary payments for November 2018.

141 1811 BUILDING

141.1 To receive the surveyors structural building report. (Pages 21 to 43 attached).

141.2 To receive the quotations from G & J Keeble, L Shipley Builders and Backhouse Environmental Services for recommendations from the above report (Pages 44 to 46 attached).

142 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 3 December 2018	Land & Property Committee
Monday 7 January 2019	Special Council Budget Meeting
Monday 21 January 2019	Finance & Staffing Committee
Monday 28 January 2019	Council
Monday 25 February 2019	Council

Contact: Selby and North East Team **Our ref:** 2018/0908/COU
Tel: 01757 705101 **Alt Ref:**
Date: 29 October 2018

Ms G Bell
Selby Town Council
The Town Hall
York Street
SELBY
YO8 4AJ

Dear Sir/Madam

CONSULTATION ON PLANNING APPLICATION

PROPOSAL: Proposed change of use of land to create small touring caravan park for 21 pitches
LOCATION: Land Adjacent To Number 62, Wistow Road, Selby

The above planning application was received as valid on 23 October 2018.

To view the planning application files electronically, please use the authority's 'PublicAccess' website at <http://www.selby.gov.uk/view-applications-public-access> and follow the instructions given. The information will be available within 24 hours on receipt of this e-mail.

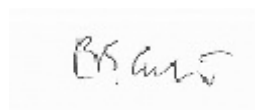
You can also submit your comments via Public Access or email planningcomments@selby.gov.uk. If I have not received your written observations by 19 November 2018 it will be assumed you do not have any to make. Please note that any comments you make will be placed on the relevant file, which is available for public inspection in the office and on the internet.

An information leaflet providing examples of the type of material considerations we are able to consider when we determine planning applications can be found at http://www.selby.gov.uk/sites/default/files/Documents/Planning_application_consultation.pdf

If you wish to discuss the matter in person with the Case Officer, an appointment must be made with the relevant Officer. To find out if the application is to be considered by the Planning Committee you should contact this office and where applications are to be determined by Committee it may be possible to address the meeting. Please contact the Plans Processing Unit on 01757 705101 for further details regarding the procedure to follow.

I look forward to receiving your comments in due course.

Yours Faithfully



Mr M Grainger

MINUTES OF THE PROCEEDINGS OF THE TOWN COUNCIL MEETING HELD ON MONDAY 29 OCTOBER 2018 HELD AT THE TOWN HALL, YORK STREET, SELBY

PRESENT: Cllrs E Lambert (Chair), M Dyson, K Arthur, C Dickinson, J Leake, F Matthews, C Laskey, G Harding, I Lawton, J Shaw-Wright, M Rofidi, M Fagan.

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 - 107.5 Virement to transfer funds from the Wedding Expenditure Budget to the Staffing Budget for October 2018
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101 PUBLIC QUESTIONS

There were no members of the public present.

102 APOLOGIES FOR ABSENCE

Cllrs M Davis, S Shaw-Wright, A J Thurlow, G Lockley.

103 DISCLOSURE OF INTEREST

Cllr F Matthews, J Shaw-Wright and S Andrew declared a non-pecuniary interest in Item 116, Selby Community Trust.

104 ALLOCATED SITES PRESENTATION FROM CAROLINE SKELLEY SDC

The Clerk updated that a presentation would be made at a later date.

RESOLVED: That the update be noted.

105 MINUTES OF LAST MEETING

105.1 The Minutes of the last Council meeting held on the 24 September 2018 were considered.

RESOLVED: That the Minutes of the last Council meeting held on 24 September 2018 be approved as a correct record subject to;

- (i) The inclusion of Cllr M Rofidi in the list of attendance;**
- (ii) Min No 87.3 Wistow Road Play Area – RESOLVED – to add (iv) The Clerk investigate whether the Council can claim through the insurance.**

105.2 The minutes of the Finance & Staffing Committee meeting held on the 15 October 2018 were considered.

RECOMMENDATION: That

- i) Council approve rolling over the 6 Month and 12 Month Yorkshire Bank investments; and**
- ii) Council approve moving the £4,710.61 CCLA Property Fund Dividend received for 2017/18 to be included with the 12 Month Investment;**
- iii) That, the Town Council writes to Selby District Council stating that they are not willing to make any further financial contribution to the 950 Celebrations;and**
- iv) To amend 5.3 of the Financial Regulations to read £125.00.**

RESOLVED: That the Minutes of the last Finance and Staffing Committee meeting held on 15 October 2018 be approved and the abovementioned Recommendations be approved, subject to the word 'financial' being added between the word further and contribution, at point (iii).

106 CORRESPONDENCE RECEIVED

The letters/emails submitted to the Council since the last meeting were received.

106.1 Public Bench, The Holmes, Selby

A letter was received from a resident requesting the provision of a new bench on the public footpath at The Holmes, Selby.

RESOLVED: That

- (i) The Town Council support the residents request in principle;**
- (ii) The Clerk investigate the ownership of the land and costings involved in provision of a suitable bench;**
- (iii) The Clerk follow up the provision of a bench using 106/CIL monies where possible; and**
- (iv) The item is added to the next Land and Property Agenda for consideration.**

106.2 Selby Community Trust request S106 monies for a new play area

A letter had been received from Selby Community Trust regarding the provision of some new play equipment on Selby Community Land and requesting that 106 funding be sought for the project. The cost of the new equipment would be £21,100.00.

RESOLVED; That the Town Council approve the request for funding the new equipment on the Community Land in the sum of £21,100 and be taken from the 106 funding balance to be utilised before July 2019.

107 ACCOUNTS

107.1 A folder containing all payments made since the last Town Council meeting was considered and the RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 to 30 September 2018 were received.

RESOLVED: That the payments made between 1 to 30 September 2018 in the sum of £76,409.89, petty cash in the sum of £622.26 and Lloyds card of £284.99 be approved.

Payments for approval over £1,000 are listed below:

Groundwork – Bondgate Community Woodland Maintenance £ 1,728.00.

RESOLVED: That the payment to Groundwork for maintenance at the Community Woodland in the sum of £1,728.00 be approved.

107.2 The balance at the Unity Bank on 30 September 2018 was £ 908,368.20 and the values of the funds on term deposit are listed below.

- £113,713.75 with Yorkshire Bank for a 12 month period (as at 19 December 2017)
- £102,803.82 (Bid Market Valuation as at 30 September 2018,
- £102,044.21 with Yorkshire Bank for a 6 month period (as at 16 May 2018)

RESOLVED: That the balance at Unity Bank and the value of funds on long term deposit be noted.

107.3 INCOME AND EXPENDITURE REPORT

The income and expenditure report and budget narrative report of the Clerk was considered.

RESOLVED: That the Income and Expenditure Report and budget narrative be received and approved.

107.4 The Virement to transfer funds from the Market Budget to the Staffing Budget for October 2018 for £141.12 was considered.

Virements - Market Waste Budget £1,300		
Details 2018/19	Cost £	Balance against Budget
Balance B/Fwd		£603.71
October	141.12	
Balance		£462.59

RESOLVED: That

- The virement to transfer funds from the Market Budget to the Staffing Budget for October 2018 for £141.12 be approved; and**
- The balance B/Fwd figure be amended to read £603.71.**

107.5 The Virement to transfer funds from the Wedding Expenditure Budget to the Staffing Budget for October 2018 for £159.84 was considered.

Virements – Wedding Expenditure Budget £1,000		
Details 2018/19	Cost £	Balance against Budget
Balance B/Fwd		£102.74
October	159.84	
Balance		£-57.71

It was noted that to date the Wedding Income stood at £ 2974 and Wedding Expenditure £ 1175.00 (Sundries & Staffing).

RESOLVED: That the virement to transfer funds from the Wedding Budget to the Staffing Budget for October 2018 in the sum of £159.84 be approved.

107.6 Consideration was given to the removal of K Mann as a cheque signatory, Internet Banking, Online Statements, Unity e-Payments and Corporate Card Signatory.

RESOLVED: That Karen Mann be removed as a cheque signatory, Internet Banking, Online Statements, Unity e-payments and Corporate Signatory.

108 NEIGHBOURHOOD PLAN UPDATE

There was no update.

109 SECTION 106

The Clerk was asked to clarify why the amount of CIL monies to be used by July 2019 had increased. The S106 officer confirmed it was money released from the Bovis development and was specifically for 'Open Space' use in the vicinity of the development.

RESOLVED: That the Clerk's update be noted.

110 TRAINING

No requests for training had been received from Councillors.

111 POLICY REVIEW

The Review of Policies was considered.

RESOLVED: That the review of policies be postponed until new Town Clerk was in place.

112 SELBY TOWN ENTERPRISE PARTNERSHIP (STEP)

It was noted that an update report on the STEP would be provided for the November meeting.

113 CEF UPDATE

It was noted that an update report on the CEF would be provided for the November meeting.

114 BIG LOCAL

It was noted that an update report on the BIG LOCAL would be provided for the November meeting.

115 ONGOING ITEMS – CLERKS UPDATE

115.1 Events

Bonfire & Fireworks Event

It was noted that arrangements are on-going and everything is in place for the Bonfire and Fireworks Event.

Remembrance Concert and Remembrance Event

Tickets for the Remembrance concert were selling well, a banner has been ordered to promote the concert and the Abbey have given permission for it to be displayed on their railings.

The Chair considered that an event of some kind should be held to acknowledge the work carried out by the people involved with the Poppy Appeal as the work carried out this year in particular was amazing. It was unanimously agreed that this be progressed.

RESOLVED: That an event be held at the Town Hall to acknowledge the work done by the British Legion with regard to the Poppy Appeal and the cost be taken from Contingencies budget.

Christmas Market and Lights Switch On Event

The Christmas Market is fully booked and the entertainment is all in place.

RESOLVED: That the update on the Town Council Events be noted.

115.2 Town Hall

There were no matters for discussion.

115.3 Town Hall – Arts Centre

There were no matters for discussion.

115.4 Office

There were no matters for discussion.

115.5 Cemetery

There were no matters for discussion.

115.6 Longmann Hills Farmhouse

There were no matters for discussion.

115.7 Market

The following dates of the Farmers & Craft Market were noted:

17 November 2018	16 February 2019	18 May 2019
15 December 2018	16 March 2019	15 June 2019
18 January 2019	20 April 2019	20 July 2019

115.8 Play Areas

There were no matters for discussion.

115.9 Allotments

There were no matters for discussion.

115.10 Website

There were no matters for discussion.

115.11 Highways

There were no matters for discussion.

115.12 Street Furniture

There were no matters for discussion.

116 **COMMUNITY CENTRE PLAY AREA**

The request for new play equipment for the Community Land by the Community Trust had already been discussed earlier in the meeting.

117 **COMMUNITY WOODLAND BINS**

A report had been received from the Resource Manager for Council to consider the request to purchase 3 bins as part of the Bondgate Woodland/Tesco bid at a cost of £1054.80.

RESOLVED: That

- (i) The report of the Resource Manager be noted; and**
- (iii) Three bins are purchased at a cost of £1054.80 as part of the Bondgate Woodland/Tesco bid.**

118 **PLANNING CONSULTATION RESPONSES**

The Clerk reported on Planning Consultations dealt with under delegated authority since the last meeting of Council.

RESOLVED: The Planning Consultations dealt with under delegated authority be authorised.

119 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.

120 SALARIES AND OVERTIME

The schedule of salary payments for October 2018 was received.

RESOLVED: That the schedule of salary payments for October 2018 in the sum of £14,576.83 be approved.

121 STAFFING

Council received the report from the Chair of Finance & Staffing on the proposed new staffing structure, as agreed by Finance & Staffing on 15 October 2018. The report circulated at the meeting.

RECOMMENDATIONS: That,

- i) The proposed staffing structure be adopted; and**
- ii) Yorkshire Association of Local Councils (YALC) / East Riding North Lincs Local Councils Association (ERNLLCA) be used to receive job applications, scoring to produce shortlist & longlist, attend interviews and provide feedback to applicants.**

RESOLVED: That the abovementioned Recommendations be approved.

122 1811 BUILDING

The Clerk updated Council that the Structural Survey Report for the building was awaited.

RESOLVED: That the Clerk's update be noted.

123 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 26 November 2018	Council
Monday 3 December 2018	Land & Property Committee
Monday 7 January 2019	Special Council Budget Meeting
Monday 21 January 2019	Finance & Staffing Committee
Monday 28 January 2019	Council

From: [REDACTED]
Sent: 20 November 2018 08:45
To: g.bell@selbytowncouncil.co.uk
Subject: new pedestrian crossing

Dear Sir / Madam,

Please can I propose the installation of a new pedestrian crossing for your consideration.

I would ask the parish town council to consider a new pedestrian crossing in either of the following places -

1. On Union Lane between the mini roundabout on Doncaster Road and the care home.
2. On Armoury Road as near to Doncaster Road as possible.

I propose a new crossing as there is no safe way to get to town on Doncaster Road without crossing one of these very busy well-travelled roads.

Union Lane / Portholme Road is the main route for traffic to use getting to Morrisons, Tesco's, 3 car parks, a doctors surgery, a large care home and various other commercial and domestic properties. It is used by traffic looking to get from one side of Selby to the other, without going through town. The road is a very heavily used and busy continuously throughout the day for these reasons. The only pedestrian crossing on this route is situated between Tesco / Morrisons which is the least busy and least complicated part for road users naturally making it already the safest place to cross, even without the crossing.

Armoury Road is a busy cut through for traffic to get from Doncaster Road to Leeds Road without going through town. It is also used for the number of takeaways and almurads. It is a very narrow road with parking issues making it very difficult to find a safe place to cross without crossing between parked cars, making crossing pedestrians impossible for road users to see.

Both of the roads are heavily used by pedestrians going to the local amenities, children walking to the various local schools and everyday people coming to town from several large housing estates off Doncaster Road.

Personally I am visually impaired and use a guide dog. I find trying to get to town from Brayton to Selby a risk to my own safety due to this issue and there is no other way of crossing one of these 2 roads to get to town.

I would appreciate you treating my proposal not as a request for a crossing on a minor road, but as a safe place to cross well used roads by traffic and pedestrians. I believe this issue is a serious accident waiting to happen, if one hasn't already occurred.

A new pedestrian crossing would make walking to town more accessible / safe for children, young adults, elderly, disabled and vulnerable people.

Thank you.

[REDACTED]

List of Payments made between 01/10/2018 and 31/10/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2018	O2	DD	75.96		Office mobiles
01/10/2018	Selby District Council	DD	402.00	GB	Cemetery Rates
01/10/2018	Selby District Council	DD	540.00	GB	Town Hall Rates
04/10/2018	SSE	DD	323.95		T/Hall elect 2nd qtr
04/10/2018	SSE	DD2	50.98		T/Hall Gas 2nd qtr
05/10/2018	LYRECO	BACS	71.59		Stationery
05/10/2018	G FAWCETT	4258	120.00		Rep/replace lighting at T/Hall
05/10/2018	WEBSTERS	4259	28.63		Fence Clips
05/10/2018	VIKING	BACS	59.95		Stationery
05/10/2018	ASPIRE	BACS	214.07		September Telephone Charges
05/10/2018	GOOD DEEDS	BACS2	900.00		Miles Hunt Performance Fee
05/10/2018	BAILEY STREETSCENE	BACS3	444.00		Replacement Timber Table Top
08/10/2018	Selby District Council	DD	513.00	GB	Market Rights October
11/10/2018	WILKINSONS	4261	44.51		Housekeeping
11/10/2018	HEWITT	4264	57.00		Town Hall Window Cleaning
11/10/2018	AB ELECTRICALS	4265	80.40		Replace foyer lights t/hall
11/10/2018	WORLD PAY	DD	50.59		Internet card sales
11/10/2018	WORLD PAY	DD2	59.83		Office card m/c
11/10/2018	WURTH	BACS	17.98		Stain Remover
11/10/2018	British Gas Service	DD	25.62	GB	Cem Lodge Care Plan
11/10/2018	WORLD PAY	DD	30.00		Office card m/c
12/10/2018	CARDSTREAM	BACS	21.60		Office Card m/c
12/10/2018	YORK WATER	4260	461.64		Westbourne Allotments water
12/10/2018	ENTERPRISE	4262	590.05		Waste collection - Markets
12/10/2018	BRITISH GAS SERVICES	4263	258.00		Trace and repair gas leak Arts
12/10/2018	ARCO	4266	131.24		Collapsible Parking Post
12/10/2018	SAVOY SYSTEMS	BACS	223.92		September Box Office rental
12/10/2018	STRANGE REALITY	BACS2	306.56		Tech Support September
12/10/2018	FAIRFAX	BACS3	292.54		PPE & Rakes for Bonfire Event
12/10/2018	VALUATION OFFICE	BACS4	900.00		1811 Valuation Survey
12/10/2018	RLN MUSIC	BACS5	2,006.41		Settlement Kiki Dee
16/10/2018	BT	DD	655.12		Office phones
16/10/2018	Lloyds Card	DD	284.99		Clear Card
16/10/2018	K Mann	BACS	8,000.00	GB	Settlement
18/10/2018	Unity Trust Bank	DD	14,576.83	GB	October Salaries
19/10/2018	YORK WATER	4268	226.57		Bawtry Allotments -June to Oct <i>-wates</i>
19/10/2018	BOOKER LTD	Bacs	140.54		Bar Stock
19/10/2018	YORKSHIRE HEART LTD	Bacs 02	125.86		Bar Stock
19/10/2018	ADVANCE FIRE	Bacs03	48.00		Annual Service Fire Equip Cem
19/10/2018	SIGN UP	Bacs04	56.84		Bulk email Subscriptions
19/10/2018	JOLLY SAILOR	Bacs05	144.00		Beer - Jolly Gold Bottles
19/10/2018	CREATE TVT	Bacs06	262.80		Market Advertisement
19/10/2018	SHORROCK	Bacs07	254.10		Hygiene Units
19/10/2018	MKM	Bacs 08	192.67		Hardwood Faced Plywood
19/10/2018	Petty Cash	4267	261.57		Petty Cash
19/10/2018	HMRC	4269	4,450.63	GB	October PAYE & NI
19/10/2018	NYPF	4270	5,703.18	GB	October Pension Contributions

Unity Trust Bank A/c

List of Payments made between 01/10/2018 and 31/10/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/10/2018	Prudential LGAVC Cash	4271	35.53	GB	October AVC's
19/10/2018	Selby District Council	4273	154.38	GB	October CAP's
19/10/2018	Unison	BACS	103.90	GB	October Union Subs
22/10/2018	K Mann	BACS	1,320.25	GB	Holiday Pay/TOIL owed
24/10/2018	HOLLY TAYMAR	BACS	100.00		Performance Fee - Farmers
26/10/2018	CBS	Bacs01	37.57		Photocopier Chargers
26/10/2018	MKM	Bacs02	60.88		Parts for water leak Stonebrid
26/10/2018	SCREWFIX	Bacs03	47.48		PPE
30/10/2018	Unity Trust Bank	BACS	20.51	GB	e-Payment Charge
31/10/2018	O2	DD	75.00		Office mobiles
Total Payments			<u>46,641.22</u>		

Time: 09:44

Petty Cash

List of Payments made between 01/10/2018 and 31/10/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2018	Post Office	OCT 1	3.54	GB	Recorded Delivery
06/10/2018	Morrisons	OCT 2	57.02	CJ	Rider - kiki Dee
06/10/2018	Marks & Spencers	OCT 3	4.00	CJ	Rider - Kiki Dee
06/10/2018	Marks & Spencers	OCT 4	7.90	CJ	Rider Kiki Dee
06/10/2018	Post Office	OCT 5	1.25	GB	Remembrance letter to france
11/10/2018	Net Rail	OCT 6	15.30	CJ	Leeds C Jones
12/10/2018	Morrisons	OCT 7	32.56	CJ	Rider Miles Hunt
15/10/2018	Miles Hunt	OCT 8	10.00	CJ	Buy Out
15/10/2018	Birds & Beasts	OCT 9	70.00	CJ	Support Act - Arts
18/10/2018	Wilko	OCT 10	8.50	AA	Camera Batteries
22/10/2018	Post Office	OCT 11	1.77	CJ	Recorded Delivery
23/10/2018	Co Op	OCT 12	6.48	CJ	SVN meeting lunch
23/10/2018	Net rail	OCT 13	18.40	CJ	SVN meeting travel
26/10/2018	Post Office	OCT 14	1.77	CJ	Recorded Delivery
26/10/2018	Morrisons	OCT 15	57.64	CJ	Rider - Slocam Ramblers
26/10/2018	Slocan Ramblers	OCT 16	50.00	CJ	Buy Out
29/10/2018	Net Rail	OCT 17	9.30	CJ	Meeting - Chris Jones
31/10/2018	Wilkos	OCT 18	4.50	AA	Batteries
Total Payments			<u>359.93</u>		

Time: 09:45

Lloyds Card

List of Payments made between 01/10/2018 and 31/10/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2018	Lloyds	CARD	3.00	GB	Monthly Fee
17/10/2018	Draeger Safety UK Ltd	CARD	33.41	AA	Draeger Safety UK Ltd
24/10/2018	NovaData	CARD	39.60	AA	Vehicle Check Defect Books
31/10/2018	Face book	CARD	20.00	GB	Farmers Market Advert
Total Payments			<u>96.01</u>		

PLANNING RESPONSES DEALT WITH UNDER DELEGATED AUTHORITY SINCE THE LAST MEETING OF COUNCIL

26.11.18

Application No	Description	Response
2018/1185/FUL	Proposed conversion of existing 1 bed flat associated to existing retail unit to self contained 3 bed flat with loft conversion. 31 Gowthorpe, Selby	Selby Town Council express concern about over development and inappropriate roof line changes in a conservation area.
2018/1197/ADV	Advertisement consent for the retention of 1 No non illuminated fascia sign 2 No non illuminated window signs. 21 Finkle Street, Selby	Selby Town Council has no objections to this application.
2018/1172/HPA	Proposed installation of a greenhouse. 2 Bridle Walk, Selby	Selby Town Council has no objections to this application subject to consultation with occupants of neighbouring properties.
2018/1211/FUL	Proposed demolition of building and use of open space for parking. The Venue, 72 Ousegate, Selby	Selby Town Council has no objections to this application.
2018/1126/FUL	Retrospective planning permission for 2 portacabins on the site next to Tesco Selby Superstore. Tesco Supermarket, Portholme Road, Selby	Selby Town Council has no objections to this application.