

MINUTES OF THE PROCEEDINGS OF THE MEETING HELD ON MONDAY 26 NOVEMBER 2018 AT THE TOWN HALL, YORK STREET, SELBY

PRESENT: Cllrs E Lambert (Chair), C Laskey, M Davis, F Matthews, A J Thurlow, G Lockley, K Arthur, S Andrew, M Rofidi, G Harding, M Fagan, C Dickinson, M Dyson.

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124 PUBLIC QUESTIONS

Residents were in attendance to express their concerns and objections to the proposed Planning Application for a change of use of land to create small touring caravan park for 21 pitches on land adjacent to Number 62, Wistow Road, Selby.

The Chair thanked the residents for attending and advised that the Town Council would consider at the Planning Application, noting the residents' concerns, when it is received.

RESOLVED: That the resident's comments are noted and Council await further details from the Planning Authority prior to considering and commenting on the matter.

125 APOLOGIES FOR ABSENCE

Councillors S Shaw-Wright, J Shaw-Wright, J Leake and I Lawton.

126 DISCLOSURE OF INTEREST

There were no Disclosures of Interest.

127 MINUTES OF LAST MEETING

The minutes of the meeting of Selby Town Council held on the 29 October 2018 were received and considered.

RESOLVED: That the Minutes of the Selby Town Council Meeting held on Monday 29 October 2018 be approved as a correct record, subject to

- (i) Cllr S Andrew being added to the list of attendance; and
- (ii) Item 120 - The salary figure being amended to read £24,532.69.

128 CORRESPONDENCE RECEIVED

A letter had been received from a member of the public for a pedestrian crossing on either Armoury Road or Union Lane.

The resident was advised that the responsibility for decision making such as this lied with NYCC Highways and as such could offer support but it was not in their remit to grant approval.

RESOLVED: That the Town Council support the residents request and write a letter of support to the resident.

Post Office Closure

Cllr Davis put forward the following motion – 'Selby Town Council calls upon the Post Office to reconsider the closure of Selby Post Office in Micklegate and look for alternative solutions for sharing the use of the existing building. The move into the current WH Smith store is impractical for use by the elderly and disabled as well as the general public. We also ask that other local authorities and organisation as well as our local Councillors and Member of Parliament join with us in condemning this planned closure and working to save this vital local service'.

RESOLVED: That the motion put forward by Cllr Davis be agreed and the public consultation on the proposed closure be awaited.

129 ACCOUNTS

129.1 A folder containing all payments made since the last Town Council meeting was received and the RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 and 31 October 2018.

Payments for approval over £1,000 are listed below:

- **Selby Abbey – Art installation of Poppies to the Abbey tower £ 3012.97**
(This money had been held on behalf of the Poppy Appeal from a grant from Central CEF Partnership Board).
- **PPL (Public Performing Licencing) – for the Town Hall in the sum of £1,942.37**

RESOLVED: That

- The payments made between 1 and 31 October 2018 in the sum of £46,641.22 , petty cash in the sum of £359.93 and the Lloyds card of £96.01 be approved;**
- The payment to Selby Abbey (on behalf of the Poppy Appeal) in the sum of £3012.97 be approved; and**
- The payment for PPL for the Town Hall in the sum of £1,942.37.**

129.2 The balance at the Unity Bank on 31 October 2018 was £849,877.72 and the value of the funds on term deposit were:

- £113,713.75 with Yorkshire Bank for a 12 month period (as at 19 December 2017)
- £102,803.82 (Bid Market Valuation as at 30 Sept 2018, Mid Market Valuation £104,419.97) with Churches, Charities and Local Authorities (CCLA) Property Fund
- £102,044.21 with Yorkshire Bank for a 6 month period (as at 16 May 2018)

RESOLVED: That

- The balance at Unity Bank be noted;**
- The value of funds on long term deposit be noted.**

129.3 The Virement to transfer funds from the Market Budget to the Staffing Budget for November 2018 for £58.14 was considered.

Virements - Market Waste Budget £1,300		
Details 2018/19	Cost £	Balance against Budget
Balance B/Fwd		£462.59
November	58.14	
Balance		£404.45

RESOLVED: That the virement to transfer funds from the Market Budget to the Staffing Budget for November 2018 in the sum of £58.14 was approved.

129.4 The Interim Clerk updated that there was no wedding virement for November.

Virements – Wedding Expenditure Budget £1,000		
Details 2018/19	Cost £	Balance against Budget
Balance		£-57.71
November	0	
Balance		£-57.71

RESOLVED: That the update be noted.

130 NEIGHBOURHOOD PLAN UPDATE

There were no matters for discussion.

131 SAILING THROUGH TIME PROJECT UPDATE

An update was given on the Sailing through Time Project. It was noted that the project was on hold and plans and specification for the next Phase of the project were awaited.

RESOLVED: That the update be noted.

132 TRAINING

There were no requests for training.

133 POLICY REVIEW

It was resolved at October Council that the review of policies would be postponed until new Town Clerk in place. It was agreed that it may be necessary to call a meeting to discuss Policies and the Interim Clerk agreed to look at the list of Policies and report back to a future meeting with a view to extending the renewal date.

134 SELBY TOWN ENTERPRISE PARTNERSHIP (STEP)

It was noted that there had not been a meeting held recently.

RESOLVED: That the update be noted.

135 CEF UPDATE

An update on the Central CEF was received. It was noted that various Grants had been approved including for the Poppy Appeal, Brass Bands in the Park and a Friendship Café.

RESOLVED: That the update on the Central CEF be noted.

136 BIG LOCAL

An update on the Big Local project was received. It was noted that there had been a member of staff resign so recruitment was being carried out for a new Community Development person. A Drop In Centre was being looked into on Flaxley Road and an Out-Reach event was to be held at Barwic Parade School on 15 December 2018.

RECEIVED: That the update on the Big Local be noted.

137 ONGOING ITEMS – CLERKS UPDATE

137.1 Events

Remembrance Events - The Interim Clerk updated on the recent Remembrance Events;

- Cemetery Remembrance Service held at the War Graves - It was noted that over 200 school children had attended this year along with veterans, serving personnel and members of the public.
- Festival of Remembrance – The Concert had sold out and was a fantastic evening of music, readings and reflection.
- Remembrance Sunday – There was an unprecedented numbers of public in attendance, the Abbey was at full capacity and many people were stood outside on the Market Place and around the Abbey railings. There was also a larger gathering in the Park than usual for the wreath laying and 2 mins silence.

Members agreed that the Remembrance Events had gone extremely well and the Chair thanked the Staff involved for all the hard work which had gone into organising these events.

Christmas Market and Lights Switch On Event

This year's event runs from 10am to 5pm on the Market Place, the lights will be turned on on by the Mayor at 4pm.

RESOLVED: That the update on the recent Town Council Events be noted.

137.2 Town Hall

There were no matters for discussion.

137.3 Town Hall – Arts Centre

There were no matters for discussion.

137.4 Office

There were no matters for discussion.

137.5 Cemetery

There were no matters for discussion.

137.6 Longmann Hills Farmhouse

There were no matters for discussion.

137.7 Market

The dates for the Farmers & Craft Market are as follows:

15 December 2018	16 March 2019	15 June 2019
18 January 2019	20 April 2019	20 July 2019
16 February 2019	18 May 2019	17 August 2019

It was noted that although there will be a Monday market held on both Christmas Eve and New Year's Eve, they will have an earlier finishing time of 2pm.

RESOLVED: That the update on the Market be noted.

137.8 Play Areas

There were no matters for discussion.

137.9 Allotments

There were no matters for discussion.

137.10 Website

There were no matters for discussion.

137.11 Highways

There were no matters for discussion.

137.12 Street Furniture

There were no matters for discussion.

138 **PLANNING CONSULTATION RESPONSES**

138.2 The Clerk reported on Planning Consultations dealt with under delegated authority since the last meeting of Council.

RESOLVED: That the Planning Consultation Responses dealt with by the Interim Clerk under delegated authority since the last meeting of Council be received.

139 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.

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142 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 3 December 2018	Land & Property Committee
Monday 7 January 2019	Special Council Budget Meeting
Monday 21 January 2019	Finance & Staffing Committee
Monday 28 January 2019	Council
Monday 25 February 2019	Council