

**MINUTES OF THE PROCEEDINGS OF THE LAND AND PROPERTY COMMITTEE MEETING
HELD ON LINE ON 1 JUNE 2020**

PRESENT: Cllrs M Davis (Chair), S Shaw-Wright, F Matthews, I Lawton, G Harding,
M Fagan, M Dyson and K Franks

IN ATTENDANCE - G Bell & A Argyle

Before business commenced Council expressed their sadness at the passing of Bob Franks.

<p>LP1</p>	<p>APPOINTMENT OF CHAIR AND VICE CHAIR OF THE COMMITTEE</p> <p>Councillor Mrs M Davis was appointed chair and Councillor K Franks was appointed Vice Chair.</p>	<p>Action</p>
<p>LP 2</p>	<p>APOLOGIES FOR ABSENCE</p> <p>There were no apologies.</p>	
<p>LP 3</p>	<p>DISCLOSURE OF INTEREST</p> <p>There were no Disclosures of Interest.</p>	
<p>LP 4</p>	<p>MINUTES</p> <p>The minutes of a meeting of the Land and Property Committee held on 2 March 2020 were received.</p> <p>It was agreed to carry forward the following items on to future agendas:</p> <p>Item 59 – 1811 Building Item 60 – Cemetery Chapels Item 56 – Members of Resource team training at Askham Bryan Agricultural College Item 61 – Community Woodland</p> <p>Cllr Davis updated that the Selby & District Foodbank had approached the Council with a request to lease the ground floor of the 1811 Building. It was agreed that if a formal approach was made then a lease of up to 5 years would be favoured.</p> <p>The Resource Manager updated that the organic waste is to be removed from the container area first before continuing to remove from other areas.</p> <p>The Resource Manager updated that additional grave shoring equipment for the head and foot of the graves would cost £230 per pair. It was recommended to purchase 2 pairs at a total cost of £500 including delivery to be taken from the Cemetery Maintenance Budget.</p> <p>The Resource Manager updated that as the ground had firmed up there were no concerns with sunken graves at the present time.</p>	<p>GB</p>

	<p>The Resource Manager updated that early indications from the trials using the rubber mulch on patch repairs looked promising. Further trials would take place over the course of the year. An update would be provided at each meeting.</p> <p>The Resource Manager updated that the Quinquennial survey of the Town Hall had started. The next stage is to hire a cherry picker to allow access to the loft area of the Arts Centre. This is planned in the next few weeks and will be reported to the next meeting.</p> <p>It was agreed to discuss Item LP63 further in the Private Session.</p> <p>RESOLVED That:</p> <ul style="list-style-type: none"> i) That the abovementioned minutes be approved, ii) The abovementioned updates be noted, and iii) Additional shoring equipment be purchased at a cost of £500 from the Cemetery Maintenance Budget <p>RECOMMENDATION: That Additional shoring equipment be purchased at a cost of £500 from the Cemetery Maintenance Budget</p>	<p>AA</p> <p>AA</p>
<p>LP 5</p>	<p>COUNCIL POLICIES</p> <p>There were no policies to be reviewed.</p>	
<p>LP 6</p>	<p>ALLOTMENTS</p> <p>The Resource Manager updated that he had been responding to complaints about mass gatherings and drinking party's at the weekends. The police had been informed and notices have been put on the gates regarding social distancing.</p> <p>It was noted that fly tipping was becoming a problem at Stonebridge allotments. The Resource Manager will set up the CCTV camera in the area.</p> <p>RESOLVED: That the updates be noted.</p>	<p>AA</p>
<p>LP 7</p>	<p>CEMETERY</p> <p>The Resource Manager updated that a mini digger had been hired at the beginning of the pandemic and pre-dug several new graves. These were for general use and not specifically reserved for Covid-19. The mini-digger costs £215.00 Inc. delivery a week to hire.</p> <p>The Resource Manager had started creating bespoke plans for plot G & H. He was satisfied that a large percentage of the cemetery could be digitised, although very labour intensive to create initially, it was thought it would be advantageous. It is envisaged that there are a possibility of up to 400 grave spaces in plot G & H which could generate revenue in excess of £640,000 over future years and guarantee the longevity of the cemetery.</p>	<p>AA</p>

	<p>The Resource Manager informed that some groundworks would have to be completed first before the plots could be opened, these include dropped kerbs, the creation of an asphalt path and some re-levelling of the grounds at an estimated cost of £13,750.00 ex. VAT.</p> <p>It was recommended the Clerk write to Selby District Council to enquire if there are any additional finances available for extra costs incurred in the cemetery by the Town Council in preparation for the pandemic and should the worse happen, to recompense for future income lost from grave space taken up by a mass grave.</p> <p>RESOLVED That:</p> <ul style="list-style-type: none"> i) The above mentioned updates be noted, and ii) The Clerk writes to Selby District Council with regards additional finance available. <p>RECOMMENDATION: The Clerk writes to Selby District Council with regards additional finance available.</p>	GB
LP 8	<p>PLAYAREAS</p> <p>The Resource Manager updated on minor repairs carried out at the play areas.</p> <p>RESOLVED: That the updates be noted.</p>	
LP 9	<p>WASTE (DOG/LITTER) BINS</p> <p>The Resource Manager updated that the bin on Sandhill Lane, Selby had been successfully re-sited</p> <p>RESOLVED That the updates be noted.</p>	
LP10	<p>BEEKEEPERS ASSOCIATION</p> <p>The Clerk updated that the Apiary planning application had been successful. The Clerk was asked to contact the association for a proposed start date. It was agreed that the Chair and Resource Manager would arrange to meet an association member on site to discuss planting.</p> <p>RESOLVED: That the update be noted.</p>	Chair/AA
LP11	<p>1811 BUILDING</p> <p>The committee considered the request from the Clerk to install Broadband and telephone in the 1811 Building to allow some members of office staff to work from the upstairs offices once staff start back at work.</p> <p>RESOLVED: That the Clerks request for broadband and telephone be approved.</p> <p>RECOMMENDATION: That broadband and telephone be installed and funded from the 1811 Expenditure Budget</p>	GB

<p>LP12</p>	<p>TOWN HALL</p> <p>The Resource Manager updated the following:</p> <p>The planned works to the front gardens will commence once the current lockdown measures are eased.</p> <p>The Quinquennial survey has commenced. The surveyor will include a specification to have the windows refurbished.</p> <p>It was noted that the purchase of the noticeboards was recommended at the previous meeting but due to the pandemic this item had not been approved at Council. It was agreed to purchase the noticeboards using the Delegated Powers passed to the Clerk.</p> <p>Repairs to the office stairwell are currently being carried out. The works comprise of grinding off the rust, applying inhibitor, re-painting and re-sealing the frames.</p> <p>The Resource Manager updated that 5 planters commemorating both VE Day & VJ day at a cost of £3,250 ex VAT have been purchased. These planters will be sited at the Town Hall and Cemetery.</p> <p>RESOLVED: That the updates be noted.</p>	<p>GB</p>														
<p>LP13</p>	<p>PRIVATE SESSION</p> <p>In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business</p>															
<p>LP14</p>	<p>ALLOTMENTS</p> <p>At the previous meeting consideration had been given to a request from a Selby resident to be added to the Pymble Allotment Waiting List.</p> <p>Further guidance had been sought and it was recommended to add the resident to the waiting list with a note to put on hold. The Clerk had requested advice from YLCA and this was still awaited. The Clerk will update at the next meeting.</p> <p>RESOLVED: That the resident be added to the waiting list with a note to put on hold until further guidance is received from YLCA.</p> <p>RECOMMENDATION: That the resident be added to the waiting list with a note to put on hold until further guidance is received from YLCA.</p>	<p>GB</p>														
<p>LP15</p>	<p>DATE OF FUTURE MEETINGS</p> <table data-bbox="256 1861 1281 2114"> <tr> <td>Monday 29 June 2020</td> <td>Council</td> </tr> <tr> <td>Monday 13 July 2020</td> <td>Finance & Staffing Committee</td> </tr> <tr> <td>Monday 27 July 2020</td> <td>Council</td> </tr> <tr> <td>Monday 7 September 2020</td> <td>Land & Property Committee</td> </tr> <tr> <td>Friday 11 September 2020</td> <td>Market Working Group</td> </tr> <tr> <td>Monday 14 September 2020</td> <td>Town Hall Management Committee</td> </tr> <tr> <td>Monday 28 September 2020</td> <td>Council</td> </tr> </table>	Monday 29 June 2020	Council	Monday 13 July 2020	Finance & Staffing Committee	Monday 27 July 2020	Council	Monday 7 September 2020	Land & Property Committee	Friday 11 September 2020	Market Working Group	Monday 14 September 2020	Town Hall Management Committee	Monday 28 September 2020	Council	
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