

Neighbourhood Plan Update meeting notes 30 November 10am

In attendance: Diana Brown, Richard Welch, Melanie Davis and Karen Mann

Diana explained that the Neighbourhood Plan information needed to be updated / submitted by the end of December for funding to come forward.

KM asked if she had the action plan, Diana only had a draft from April 2015. KM went and checked her files and found the submission action plan from May 2015. KM also had notes from the last meeting in March 2016 with Majid Mir, Steve, Peter Murphy and Diana.

Diana thought the plan was for green infrastructure and blue – waterways etc.

The Neighbourhood Plan should support the wider plans and conform to planning NPPF. Richard was reminded that the town councils NP would not include any housing.

There needs to be a consultation event before the end of December. This was discussed and it was agreed that the following actions would take place:

- Banner ordered GREENER AND HEALTHIER LIFESTYLE FOR THE COMMUNITY CONSULTATION (for Selby Town Neighbourhood Plan) Further information on [www.selbytowncouncil.gov.uk](http://www.selbytowncouncil.gov.uk)
- Questionnaire to be added to the website and social media sites
- Advert in the Selby Times – KM to get the cost of a ¼ and ½ page adverts or the bottom of the front page and MD to write the wording for the advert
- Questionnaires to be printed by Diana 2,500 copies. Copies available for the Christmas Market on 3 December and Farmers/Craft market on 17 December.
- Questionnaires be put into the following sites;
  - Town Hall
  - Community Centre
  - Civic Centre
  - 3 secondary schools, Selby, Brayton and Barlby
  - 7 primary schools for top year students to complete
  - College
  - 3 or 4 shops in town
  - Selby Abbey
  - Selby Library
- A3 and A4 posters be produced

Consultation to finish by 14 January 2017. Broad consultation event with as much evidence as possible that it took part along with the results collated from the questionnaires.

KM informed Diana that the DCLG website has a section on NP. Diana to look at the website for guidance and any legal information with regard to any parameters for consulting with the public.

The areas for consulting will be Green Infrastructure – to include

- Transport, trains, cycle paths and waterways
- Green Space

Wigan Leisure are currently doing some consultation on Selby Park. The results from this consultation may be useful and used for evidence of green space for the NP.

Richard informed the meeting that the NP will influence planning in the future. Sites for housing restricted and more green space provided but evidence will be needed to back up the TCs NP. SDC plans also need to be considered including:

- Core Strategy
- Sites and Policy Documents – Allocated sites, detailed policies – design and development. SDC has lots of evidence based policies.
- Landscape Study completed by Groundwork on behalf of SDC

At the March 2016 meeting Majid Mir had offered to share the Green Wheel that he had sent to David Gluck – Richard to forward a copy of the Green Wheel to Diana, KM and MD.

Evidence would be around:

- Not enough green space in town
- Links to studies completed by SDC including
  - Outdoor and Indoor Recreation Study (capacity and quality exists) Diana to get a copy of the Study from SDC
  - Open space/Greenspace Study (to be started early 2017)

Diana to check on the scope of Evidence needed from DCLG or Locality. Diana to check if the funding deadline could be extended until the end of January 2017.

When the Open Space / Green Space study starts MD to be involved in the brief and meeting with the consultant appointed by SDC-Richard to update when this meeting would take place.

A timeline for the NP was discussed. It was suggested that the NP be completed by this time next year – November 2017.

## **ACTIONS TO BE COMPLETED**

### **Diana**

- **consultation information to be circulated, questionnaire with holder and drop boxes, posters etc**
- **to check DCLG and Locality website for further information**
- **to check SDC policies including Core Strategy, Landscape Study and other policies**

### **Karen**

- **Cost of advert in the Selby Times.**
- **Order the banner, invoice to Groundwork**
- **Draft letter to consultees – schools, colleges etc to be sent to Melanie before sending**

**Melanie**

- **Wording for the advert**
- **Approve the letter for consultees**

**Richard**

- **To share the Green Wheel with KM, MD, DB and SSW**
- **To update when the Open Space / Green Space study is to be started and involve MD in the meeting with the consultant on the brief**